



## **OFFICIAL DISTRICT CONVENTION NOTICE**

The **42<sup>nd</sup> Convention** of the Iowa District East will be held June 27-28, 2025 at the Cedar Rapids Radisson. Rev. Dr. Joel Biermann will present on the convention theme *"The Authority of the Word: The Word Walks Us Through Life, Psalm 119:105."*

Each voting parish (an individual congregation or multiple congregations served by one called and ordained pastor) is entitled to have one pastoral delegate and one lay delegate. A congregation that is part of a multi-congregation parish, other than the congregation supplying the voting lay delegate, may elect and depute an advisory lay delegate with voice but no vote. The delegates' names (as well as the alternates and advisory) should be selected and submitted prior to the January 31, 2025 deadline. The business of the Convention will include elections and actions on overtures. The following offices will be filled by the Convention:

**President** (3-year term)\*

**First Vice-President** (3-year term)\*

**Second Vice President** (3-year term)\*

**Secretary** (3-year term)\*

**Treasurer** (3-year term)\*

**Board of Directors** - One commissioned (6-year term)\*

- One layperson (6-year term)\*

**Constitution Review Committee** - One ordained (6-year term)\*

**District Nominations Committee**

- Two ordained (3-year term)

- Two laypersons (3-year term)

- One commissioned (3-year term)

**Synod Committee for Convention Nominations**

- One layperson (2026 Synod Convention)

- One alternate layperson (2026 Synod Convention)

\*Incumbents are eligible for re-election.

Each congregation may nominate individuals for these various positions, submit overtures concerning district or Synod business and ideas for Synod mission and ministry emphases for consideration at the convention.

The District Convention packet to be mailed by October 1, 2024 will contain information, deadlines, forms and pertinent information. This information will also be made available on the Convention page of the IDE website.

In Christ,

A handwritten signature in black ink that reads "Rev. Peter D. Hoft".

Rev. Peter D. Hoft, District Secretary



IOWA  
DISTRICT EAST - LCMS  
1100 Blairs Ferry Road  
Marion, IA 52302-3093  
319.373.2112

July 31, 2024

TO: Congregations of Iowa District East  
RE: 2025 District Convention

Dear Congregation of Iowa District East,

The time has come to prepare for the 42st District Convention of the Iowa District East on June 27-28, 2025 at the Radisson Hotel in Cedar Rapids. It is the duty and privilege of congregations and professional church workers as members of Synod to participate in the convention process. Convention information and forms may also be found at [lcmsside.org](http://lcmsside.org) on the "District Convention" page in the "Events" tab. *The deadline for Delegates, Nominations and Memorials is January 31, 2025.*

### **District Convention Delegates**

Each parish, whether a single congregation or a multi-congregational parish, is to be represented by two delegates, the congregation's or parish's called and ordained pastor and a layperson. Congregations of a multi-congregational parish not providing the lay delegate may also register an advisory lay delegate with voice but no vote. These delegates, an alternate lay delegate and advisory delegate if applicable are to be elected by the congregation(s) and reported to the District Office. The Delegate Credentials Form is attached. This form needs to be signed by the congregation's president and secretary. The congregation's pastor should also fill out a Delegate Characterization Form for the lay delegates.

### **District Presidium Nominations**

Each District congregation is entitled to nominate: 1. From the Clergy Roster of the Synod two ordained pastors as candidates for District President, 2. And from the Clergy Roster of the District two ordained pastors for each of the following positions: 1<sup>st</sup> Vice President and 2<sup>nd</sup> Vice President. Presidium Ballot Forms are included in this mailing. The form shall be signed by the President and Secretary of the voting congregations and sent to the District Secretary at 14 Grove Road, Eldridge, IA 52748.

### **District Officer & Board Nominations**

Nominations are also being solicited for officers, board and committee positions by the Nominating Committee. See the enclosed Official Notice for details.

**Memorials**, including recommendations of triennial mission and emphases may be submitted by congregations, boards, circuits, etc. An *Overture Template* is posted on the Convention tab of the IDE website. Again the deadline for delegates, nominations and memorials is **January 31, 2025.**

In Christ,

Rev. Peter D. Hoft, District Secretary

**Presidium Nominations**

There are three separate sections on this nomination form: one for the office of District President, one for the First Vice-President and one for Second Vice-President. According to the IDE Bylaws: *Nominations for the offices of district president, first vice-president and second vice-president shall be made by the member congregations of the district.*

- a. *Each voting congregation shall be entitled to nominate from the clergy roster of Synod up to two ordained ministers as candidates for district president. Each voting congregation shall be entitled to nominate from the clergy roster of the District up to two ordained ministers as candidates for first vice-president and up to two ordained ministers as candidates second vice-president.*
- b. *The secretary of the district shall mail to each voting congregation of the district ballots for nominating these candidates.*
- c. *Each nominating ballot shall be signed by the president and secretary of the voting congregation and shall be sent to the district secretary not later than four months prior to the opening of the Convention.*
- d. *The District secretary shall report to the district in the IDE TODAY or some other public forum the names and tallies of all ministers who have received nominating votes for the office of district president, first vice-president and second vice-president.*

Please note that these nomination forms must be received by the Secretary on or before January 31, 2025.

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The following are the official Presidium nominations from \_\_\_\_\_.  
(Church/City)

Signed \_\_\_\_\_  
(Congregation’s President) (Congregation’s Secretary)

**District President Nominating Ballot**

Nomination 1 \_\_\_\_\_

Nomination 2 \_\_\_\_\_

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**1<sup>st</sup> Vice- President Nominating Ballot**

Nomination 1 \_\_\_\_\_

Nomination 2 \_\_\_\_\_

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**2<sup>nd</sup> Vice-President Nominating Ballot**

Nomination 1 \_\_\_\_\_

Nomination 2 \_\_\_\_\_

Mail nominating ballot to: Sec. Rev. Peter Hoft  
14 Grove Road  
Eldridge, IA 52748

# Official Notice: 2025 Convention Call for Nominations

The Nominations Committee for the 2025 District Convention will supply candidates for the following offices, boards, and committees of the Iowa District East:

**Secretary** (3-year term)\*

**Treasurer** (3-year term)\*

**Board of Directors**

- One commissioned (6-year term)\*
- One layperson (6-year term)\*

**Constitution Review Committee**

- One ordained (6-year term)\*

**District Nominations Committee**

- Two ordained (3-year term)
- Two laypersons (3-year term)
- One commissioned (3-year term)

**Synod Committee for Convention Nominations**

- One layperson  
(2026 Synod Convention)
- One Alternate layperson  
(2026 Synod Convention)

*\*indicates incumbent(s) is/are eligible for reelection*

The Nominations Committee invites suggestions for nominees from the Circuit Visitors, pastors, teachers, laypersons, circuit forums and congregations of the District. This Official Notice is an invitation to all in the Iowa District East of The Lutheran Church Missouri Synod to make their nominations at this time. You are asked to use the form "Recommendation for Nomination" which accompanies this notice. Please reproduce this form as needed. The deadline for these recommendations is January 31, 2025 and the recommendations should be sent to Daniel Sanchez at the District Office either by email – [dsanchez@lcmside.org](mailto:dsanchez@lcmside.org) or by the address below:

**Daniel Sanchez – Nominations Committee**  
**1100 BLAIRS FERRY ROAD**  
**MARION IA 52302-3093**

The Nominations Committee is comprised of the following members:

Rev. Samuel Beltz; Rev. James Preus; DCE Mr. Tony Dixon; Mr. Samuel Kleiss;  
Mr. Mark Platte; Rev. Paul Beisel, Advisor

## Information on Positions

- **Secretary of District** - (one ordained minister to be elected, 3 yr. term) The Secretary of the District records the proceedings of the District Convention and the District Program conferences; serves as secretary of the Board of Directors, prepares and signs official papers and documents of the District; and prepares and arranges for the publication of the District Convention Proceedings.
- **Treasurer of District** - (one layperson to be elected, 3 yr. term) The District Treasurer is custodian of all monies and all financial documents of the District; is responsible for an exact record of all monies received and expended; administers District's financial affairs according to its instructions; interprets financial activity and position of all funds to the Board of Directors; and carries out other duties as outlined in the Bylaws of the District.
- **Board of Directors** - (one commissioned minister and one layperson are to be elected, 6 year terms). Board members are vested with the general management and supervision of the District's business affairs; are the legal representative of the District and the custodian of the District's property; have charge of all District finances; and carry out other duties as outlined in the Bylaws of the District.
- **Board for Constitutional Review** - (two ordained ministers are to be elected, 6 yr. terms). Members of the Board for Constitutional Review shall review all new and revised congregational constitutions.
- **District Nominations Committee** - (two ordained ministers, two laypersons, and one commissioned minister to be elected, 3 year terms). The Nominations Committee nominates candidates for positions to be filled at the next District Convention. Members of this committee may not be re-elected.
- **Synod Committee for Convention Nominations (CCN)** – (one layperson, one alternate layperson to be elected for 2026 Synod Convention) - Persons elected to this committee must be prepared to serve at the call of the Secretary of Synod at least six months prior to the next Synod Convention and to participate in two or more meetings in St. Louis in the months immediately following (the call of the Secretary). The CCN shall select candidates for all elective offices, boards, and commissions to be filled by the convention except President, First Vice President, and vice-president positions requiring regional nominations. The CCN, in consultation with officials of the Synod, shall maintain a description of the desirable expertise required for each elected position and shall transmit this information together with suggestions for improvement of procedures to the next committee through the Secretary of Synod.

**Reminder:** Nominations for District President and Vice-Presidents are returned to Rev. Peter Hoft, District Secretary. All other nominations are returned to Daniel Sanchez at the District Office. All nominations are due by January 31, 2025 but please send in as soon as ready. Please submit the proper - and signed - forms for these nominations.



# Recommendation for Nomination

Offices, Boards and Committees - Iowa District East

My recommendation for \_\_\_\_\_ Secretary \_\_\_\_\_ Treasurer \_\_\_\_\_ Board of Directors  
(select one)  
\_\_\_\_\_ Board for Constitutional Review \_\_\_\_\_ Nominations Committee  
\_\_\_\_\_ Synod Committee for Convention Nominations (layperson)

This nominee is a \_\_\_\_\_ Layperson \_\_\_\_\_ Ordained Minister \_\_\_\_\_ Commissioned Minister

## Information on Nominee

Please provide as much of the following information as possible.

Name \_\_\_\_\_

Address \_\_\_\_\_

(Street, Box)

\_\_\_\_\_  
(City) (State) (Zip Code)

Age \_\_\_\_\_ Occupation \_\_\_\_\_ Cell phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Congregation, City \_\_\_\_\_

Pastor's Name \_\_\_\_\_

Has this individual consented to your nomination? \_\_\_\_\_  
(Must have their permission) Yes No

## Qualifications

Briefly explain why you believe this individual would serve well in the position for which you have nominated him/her.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Feel free to provide further information on the back of this Nomination Form.

## Your Information

Name \_\_\_\_\_

Address \_\_\_\_\_

(Street, Box)

\_\_\_\_\_  
(City) (State) (Zip Code)

Cell phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_  
Your Signature

Please return as soon as possible but no later than January 31, 2025 to Daniel Sanchez by email [dsanchez@lcmiside.org](mailto:dsanchez@lcmiside.org)  
or by mail: Daniel Sanchez - NOMINATIONS COMMITTEE  
1100 BLAIRS FERRY ROAD MARION IA 52302-3093



**2025 Iowa District East - LCMS Convention - Delegate Credentials**

**Lay Delegate or Advisory Lay Delegate\*** (*Due Jan. 31, 2025, Advisory Lay Delegate is for dual parish congregations whose partner congregation is providing the voting Lay Delegate*)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Send workbook (Check One)  Hard Copy  
 Electronically (must provide e-mail)

**Alternate Lay Delegate**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Send workbook (Check One)  Hard Copy  
 Electronically (must provide e-mail)

**Pastoral Delegate**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Send workbook (Check One)  Hard Copy  
 Electronically (must provide e-mail)

**Alternate Pastoral Delegate (if one)**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Send workbook (Check One)  Hard Copy  
 Electronically (must provide e-mail)

**Congregation President**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name printed

**Congregation Secretary**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name printed

Send to: [dsanchez@lcmside.org](mailto:dsanchez@lcmside.org) or Daniel Sanchez – Delegates  
1100 Blairs Ferry Rd., Marion, IA. 52302-3093

September 23, 2024

Dear Pastor,

In March we begin the process of making floor committee assignments for our District Convention which will be held in Cedar Rapids June 27-28, 2025. Therefore, we need your help in supplying the information requested on these forms. Please return them to the District Office as soon as possible but no later than **January 31, 2025**. This is needed in order to make the best possible selection of lay talent for the District Floor Committees. Thank you for your help.

In our Crucified and Risen Savior,

*Brian S. Saunders*



Rev. Dr. Brian S. Saunders President

**Delegate Characterization Form**  
Iowa District East 42<sup>nd</sup> Convention - LCMS  
June 27-28, 2025

Congregation: \_\_\_\_\_ City: \_\_\_\_\_

Delegate Name: \_\_\_\_\_ Age: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip Code

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Educational/Academic Background: \_\_\_\_\_

Previous Convention Experience: \_\_\_\_\_

District or Circuit offices held: \_\_\_\_\_

Outstanding qualities/characteristics of delegate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Particular leadership strengths (e.g. evangelism, missions, education, youth, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

