

**BYLAWS**  
**IOWA DISTRICT EAST**  
**The Lutheran Church—Missouri Synod**

These are the bylaws of the Iowa District East, Lutheran Church—Missouri Synod. Iowa District East is Synod in this place and as such this district operates under the Constitution and bylaws of Synod. Iowa District East and its staff “shall administer their assigned areas of responsibility as provided and authorized by the Constitution and applicable bylaws” (the Synod’s *Handbook*, Bylaws 1.4.5 & 1.4.6).

**1. MEMBERSHIP**

- 1.1 The membership of this district consists of all those members of The Lutheran Church—Missouri Synod (congregations, ministers of religion—ordained, and ministers of religion—commissioned [the Synod’s *Handbook*, Article V]) who have been received into the district at the time of joining the Synod, who have been transferred from another district, or who have been assigned to the district by the Synod. Termination of membership in the Synod terminates membership in this district (the Synod’s *Handbook*, Bylaws 4.1.2 & 4.1.2.1).
  
- 1.2 Each parish including individual congregations or multiple-congregation parishes belonging to this district shall be entitled to two votes, one of which is cast by the ordained, called and installed clergy of the congregation, and one by the duly selected lay delegate of the congregation (the Synod’s *Handbook*, Article V A). In addition, a congregation that is a part of a multi-congregation parish, other than the congregation supplying the voting lay delegate, may elect and depute an advisory lay delegate (Synod’s *Handbook*, Article XII 10 B). These delegates shall be credentialed for the district convention in accord with bylaw 11.4.

  - 1.2.1 Each congregation’s lay delegate and alternate lay delegate shall be duly elected at a congregational meeting. The names of the lay delegate and the alternate shall be reported to the district office no later than the date set by the board of directors.

**2. DISTRICT OFFICE**

- 2.1 The district office shall be at the address selected by the Iowa District East (IDE) board of directors.
- 2.2 The district office shall be staffed by such personnel as the IDE board of directors shall deem appropriate.

**3. LEGAL ACTS**

- 3.1 The district president shall be empowered to sign all official papers and documents of the district (the Synod’s *Handbook*, Article XII 9[d]). When any act or duty required in Article VI of the Articles of Incorporation

requires two signatures it shall be sufficient if the president and secretary of the district sign, or one of the two vice presidents in the president's absence, or the assistant secretary in the secretary's absence.

#### **4. DISTRICT OFFICERS, ELECTED BOARD & COMMITTEES**

- 4.1 The elected officers of the district shall be the president (elected from the clergy roster of the Synod), first vice-president, second vice-president, circuit visitors, and secretary (elected from the clergy roster of the district), and the treasurer (who shall be a layperson). The president, first vice-president, second vice-president, secretary and treasurer shall serve as voting members of the board of directors (the Synod's *Handbook*, Bylaw 4.3).
- 4.1.1 Elected officers shall serve a three year term and be limited to four successive elected terms in the same office with the exception of the district president who may stand for election without limitation to the number of terms (the Synod's *Handbook*, Bylaws 4.7.4-4.7.5).
- 4.2 The elected members of the board of directors shall be five members-at-large. These five members-at-large shall be three laypersons, one parish pastor and one called, installed commissioned minister. These five at large members and the five elected officers make up the ten member board of directors.
- 4.2.1 Elected members of the board of directors shall serve a six year term and be limited to two successive elected terms in the same office (the Synod's *Handbook*, Bylaws 4.7.4-4.7.5).
- 4.2.2 The duties of the board of directors shall be those outlined within these bylaws.
- 4.3 The nominating committee shall consist of five members—two parish pastors, two laymen, and one commissioned minister. The past chairman shall serve as advisory to the newly elected committee. The committee shall be guided by the Synod's *Handbook* where relevant (the Synod's *Handbook*, Bylaw 4.7).
- 4.3.1 Elected members of the nominating committee shall serve one term of three years and shall not succeed themselves.
- 4.4 The constitution review committee shall consist of three members—two parish pastors and one layman. They shall review all new and revised constitutions and bylaws of member congregations and shall advise the district president accordingly. The district president shall then submit the new and revised constitutions and bylaws to the district board of directors for approval (the Synod's *Handbook*, Bylaws 2.2.1 & 2.4.1[c]).
- 4.4.1 Elected members of the constitution review committee shall serve a six year term and be limited to two successive elected terms in the same office (the Synod's *Handbook*, Bylaws 4.7.4-4.7.5).
- 4.4.2 In the event of a conflict of interest the district president shall be empowered to appoint a temporary alternate.
- 4.5 The circuit visitor is the principal officer of the circuit and serves under the direction of and is accountable to the district president. The district

convention shall ratify the slate of circuit visitors elected by the circuits of the district according to the election process of the Synod bylaws. Convention ratification shall constitute election. The duties of the circuit visitors shall be those outlined in the Synod's Handbook (the Synod's *Handbook*, Bylaws 5.2).

- 4.6 District reconcilers: The district board of directors shall appoint and maintain a roster of four reconcilers, no more than two of whom shall be pastors, from a list supplied by the circuit visitors of the district. The term of service shall be six years, renewable immediately following every even-numbered Synod convention (2010, 2016, etc.) without limit. Their duties shall be those as outlined in the Synod's *Handbook* (the Synod's *Handbook*, Bylaw 1.10.10).
- 4.7 The board of directors subsequent to the district convention may select an assistant secretary and an assistant treasurer to serve between the regular district conventions.
- 4.8 In the event an elected office or position becomes vacant, the following guidelines relative to succession to office shall apply.
  - 4.8.1 Vice-presidents shall normally succeed to the next highest office.
  - 4.8.2 Unless otherwise specified in these bylaws or the bylaws of the Synod the board of directors shall fill vacancies by appointment. Such vacancy appointment shall be for the remainder of the unexpired term.
  - 4.8.3 One-half or more of a term shall be regarded as a full term under limited tenure rules (the Synod's *Handbook*, Bylaw 3.2.4.2b).

### **5. Presidium Nominations and Elections**

- 5.1 Nominations for the offices of district president, first vice-president and second vice-president shall be made by the member congregations of the district.
  - a. Each voting congregation shall be entitled to nominate from the clergy roster of Synod up to two ordained ministers as candidates for district president. Each voting congregation shall be entitled to nominate from the clergy roster of the District up to two ordained ministers as candidates for first vice-president and up to two ordained ministers as candidates second vice-president.
  - b. The secretary of the district shall mail to each voting congregation of the district ballots for nominating these candidates.
  - c. Each nominating ballot shall be signed by the president and secretary of the voting congregation and shall be sent to the district secretary not later than four months prior to the opening of the Convention.
  - d. The District secretary shall report to the district in the IDE TODAY or some other public forum the names and tallies of all ministers who have received nominating votes for the office of district president, first vice-president and second vice-president.

- 5.2 The election ballot shall be determined in the following method:
- a. Candidates for the office of district president, first vice-president and second vice-president shall ordinarily be in each instance the five ordained ministers receiving the highest number of votes in the nominating ballots of the congregations.
  - b. In the event of a tie for the fifth position among the candidates, all names involved in the tie shall be listed as candidates.
  - c. The district secretary shall notify each candidate and shall secure his approval in writing for inclusion of his name on the convention ballot. Each candidate shall reply within ten days as to his willingness or declination to serve if elected.
  - d. In the event of the death, declination, or unavailability of any candidate, the nominee having the next highest number of votes shall become a candidate.
  - e. The district secretary shall publish in the convention workbook brief biographies of the candidates for president, first vice-president and second vice-president, giving adequate information on each candidate. This report shall contain such pertinent information as age, residence, number of years in the Synod, present position, district or synodical offices previously held, year of ordination, former pastorates, involvement in community, government or church affairs, and any other specific experience and qualifications for the office.
  - f. No opportunity shall be provided for additional nominations from the floor of the convention.
- 5.3 Election of each office in the presidium proceeds for each slate of candidates in order from district president, first vice-president and second vice-president in the following manner:
- a. Each voting delegate shall be entitled to vote for one of the candidates for that office.
  - b. The candidate receiving a majority of votes cast shall be declared elected.
  - c. If no candidate receives a majority of the vote cast, the candidate receiving the smallest number of votes shall be eliminated on each subsequent ballot until one candidate receives a majority of the votes cast.

## **6. DUTIES OF OFFICERS**

- 6.1 Duties of the district president shall be those ecclesiastical and administrative responsibilities as prescribed in the current *Handbook of The Lutheran Church—Missouri Synod* (the Synod's *Handbook*, Article XII & Bylaw section 4.4).

- 6.1.1 Examples of the manner in which the district president may fulfill his ecclesiastical role in the district include but are not limited to the following:
- a. Supervising doctrine and life.
  - b. Attending conferences.
  - c. Advising congregations relative to calls.
  - d. Giving counsel as requested.
  - e. Arranging official visits through proper channels as needed.
  - f. In general nourishing the Christian faith and life of the membership of the district and giving strong personal support and leadership to the mission of the district.
- 6.1.2 Examples of the manner in which the district president may serve as the chief executive of the district include but are not limited to the following:
- a. Representing the Synod within the district.
  - b. Making official reports to the district convention.
  - c. Maintaining the official roster of ordained and commissioned ministers.
  - d. Preparing the board of directors' agendas in consultation with the assistants to the president and the board chairman.
  - e. In general seeing to it as an overseer that all areas of the work of the District are being carried out.
  - f. Overseeing the work of the committees serving directly under his office as specified in bylaw 8.1.
- 6.1.3 Upon the conclusion of the district president's service, the following appropriate salary adjustments will apply.
- a. If the president is not re-elected, he shall continue to receive full salary plus benefits for a period not to exceed six months. If he accepts other permanent employment before the end of six months, his salary shall cease by the first of the following month. Payment shall also be made for any unused vacation time for that year plus severance pay of one week for each year he has served as president.
  - b. If the president resigns or retires while in office, he shall be paid full salary to include the last day of the calendar month in which the resignation or retirement is effective. Payment shall also be made for any unused vacation time for that year plus severance pay of one week for each year served as President.
  - c. If the president dies while in office, full salary shall be paid to his surviving spouse or estate for six months past his death. Also paid to his surviving spouse or estate shall be his accrued vacation time for that year and severance pay of one week for each year served as president.
- 6.2 The first vice-president shall assist the president as requested by the president and shall act in the absence and/or disability of the president as to all his functions and duties.
- 6.3 The second vice-president shall assist the first vice-president as requested by the president and shall act in the absence and/or disability of the first vice-president as to all his functions and duties.

- 6.4 The secretary shall:
- a. Record the proceedings of the district convention.
  - b. Serve as secretary of the board of directors.
  - c. Prepare and sign official papers and documents of the district.
  - d. Prepare and arrange for the publication of the district convention proceedings.
  - e. Perform such other duties as the Bylaws of Synod assign to him or as the district may enjoin upon him through its bylaws or by special resolution.
- 6.5 The assistant secretary shall:
- a. Assist the secretary with recording the proceedings of the district conventions.
  - b. Perform such other duties as may be assigned to him by the president of the district.
- 6.6 The treasurer shall:
- a. Be the custodian of all monies and all financial documents of the district—however this duty may be delegated to an assistant treasurer.
  - b. Be responsible for an exact record of all monies received and expended.
  - c. Administer the district's financial affairs according to its instructions.
  - d. Sign or execute all documents required of him.
  - e. Be ex officio trust officer of the district.
  - f. Interpret financial activity and position of all funds to the board of directors.
  - g. Scrutinize budgets of the general fund prior to board reviews and approval.
  - h. Make certain the district operating expenditures are within the approved budget.
  - i. Review the general ledger periodically to determine that transactions are properly recorded such as investments, real estate purchases and sales, contracts, contingent liabilities, etc.
  - j. Participate with the investment committee in the supervision of the investment of cash reserves of all funds.
  - k. Be assured that titles, deeds, etc. are on file in support of land, buildings and equipment owned by the district.
  - l. Maintain adequate insurance coverage on all district properties.
  - m. Review internal control periodically to be certain that weaknesses have not developed.
  - n. Carry out other various responsibilities as assigned by the board of directors.
- 6.7 The assistant treasurer shall:
- a. Work under the direction of the treasurer.
  - b. Be empowered to sign checks in case of an emergency or as directed by the treasurer or the board of directors.
- 6.8 The assistants to the president shall:
- a. Carry out the areas of responsibility assigned to each including: stewardship and finance, missions, evangelism, parish

- education, human care, youth, schools, and early childhood education.
- b. Devise, create, initiate, adapt, and implement programs to achieve the objectives and goals of the district in conjunction with the committees of the board of directors and with their brothers in ministry in the entire district.
- c. Serve as resource persons to the committees and arrange committee agendas in consultation with the committee chairman.
- d. Relate Synod's programs to the congregations of the district.
- e. Attend all board of directors' meetings in an advisory capacity.
- f. Recommend an ample number of candidates for committee personnel for the board of directors' selection.

## **7. BOARD OF DIRECTORS' DUTIES**

- 7.1 The board of directors shall carry out the district convention resolutions and shall manage the business affairs of the Iowa District East between conventions. The main function of its members is to make sound judgments in considering and adopting plans and policies. Hence, board of director's members including the secretary and treasurer, are to be elected for this over-riding qualification. The board shall have such powers and duties as are accorded it by the Constitution, bylaws, articles of incorporation, resolutions, and policies of the Synod as well as those of the district. With this authority and responsibility the board of directors shall:
- a. Be vested with the general management and supervision of the district's business affairs.
  - b. Be the legal representative of the district and the custodian of the district's property. It shall be the custodian of and keep on file an accurate inventory of all properties, legacies, and valuable documents.
  - c. Be allowed to appoint a qualified legal counsel for the district with said appointment to be reviewed on an annual basis by the district office committee which shall report its recommendation to the board each July.
  - d. Have authority to borrow money and to issue, sell, or pledge not its own but the corporation's obligations and evidence of indebtedness, and to mortgage and pledge the corporation's property to secure payment therefore in this state and out of this state.
  - e. With consideration given to the changing sociological make-up of the district appoint a committee to begin functioning ninety days before the convention to review the district's executive staffing needs, financial resources, and ministry needs and to submit its reports and recommendations to the next convention of the district for action.
  - f. Appoint assistants to the president as required by the district convention and appoint and employ staff assistants as needed. Congregations of the district shall have an opportunity to nominate candidates to serve as assistants to the president.

- g. Place the treasurer, staff, and staff assistants under bond as necessary in an adequate amount and cause regular audits to be made of the treasurer's books by a reputable auditing firm.
- h. Have charge of all district finances and make emergency appropriations as needed for all financial requirements not provided for by specific resolution.
- i. Prepare an annual budget for its examination, revision, and approval and in convention years include the current budget and the previous three years' statement of activities in the convention workbook.
- j. Establish liaison from its membership with all committees elected by the district and all committees appointed by the board of directors. Such liaison member of the board of directors shall be an advisory member of the committee to which he or she is appointed in order to assure the board of directors that the work of the district is conducted efficiently.
- k. Review regularly the salaries of the employees of the district.
- l. Do all things necessary, convenient, or expedient for the proper carrying out of the district's total program in accordance with its bylaws and regulations as these are adopted by the district convention.
- m. Be accountable to the convention of the district for the discharge of its duties.

## **8. BOARD OF DIRECTOR MEETINGS**

- 8.1 The district board of directors shall hold an organization meeting at a time selected at the close of the district convention.
- 8.2 An annual meeting shall be held each year no later than thirty days after the closing of the district's books to hear reports from all committees, standing and special, and from the various officers of the board in regard to their functions and duties performed during the prior year.
- 8.3 The board shall meet at least quarterly. There shall be such other and further meetings as the board itself shall decide upon when in session.
- 8.4 Special meetings may be called by the president or by any three members of the board on a five-day notice. Notices may be by ordinary mail or electronic mail.
- 8.5 A quorum shall consist of one-half of the voting membership of the board of directors plus one. Business may be conducted at meetings that have a quorum present. Corporate business conducted at meetings with less than a quorum present shall have to be ratified at the next meeting having a quorum present.

## **9. APPOINTED COMMITTEES**

- 9.1 The board of directors after taking office subsequent to the district convention shall appoint the standing committees in accordance with these bylaws, Synod bylaws, or as directed by the district convention (the Synod's *Handbook*, Bylaw 1.5.3.4). Standing committees appointed by the board shall be:

- a. District Committees serving the work of IDE and its members:
    - 1. Mission Committee
    - 2. Professional Church Worker Student Aid Committee
    - 3. Schools Committee
    - 4. Stewardship and Congregational Services Committee
    - 5. Youth Committee
  - b. Committees serving under the district president and assisting him in carrying out his responsibilities:
    - 1. Archives Committee
    - 2. Lutheran Church Extension Fund Committee
    - 3. Salary Study Committee
    - 4. Worship Committee
  - c. Committees of the board of directors assisting them in carrying out their responsibilities:
    - 1. Audit Committee
    - 2. Bylaws Committee
    - 3. Investment and Endowment Committee
    - 4. Office Committee
- 9.2 The board of directors shall appoint sub-committees and/or special committees deemed necessary by the board and/or the district convention to carry out the district's business.
- 9.3 The regular terms of office shall be for three years from date of July 30 of the year of the district convention or until a successor is appointed and qualified. Committee members shall not be appointed for more than three successive full terms on the same committee with the exception of the board of director's committees and the LCEF Committee whose members may serve an unlimited number of terms.
- 9.4 A vacancy on a committee shall be filled by appointment by the district board of directors. One-half or more of a term shall be regarded as a full term.
- 9.5 The number of members on each committee of the board shall be determined by the board of directors. Each committee will consist of a proportion of pastors, commissioned ministers, and laymen most appropriate to the work of the individual committee.

## **10. AUDIT AND FISCAL AFFAIRS**

- 10.1 An audit of the treasurer's office shall be made annually by a certified public accountant and the original copy of the audit shall be made available upon request to the convention.
- 10.2 This district shall operate on a calendar year basis.
- 10.3 The board of directors shall specify the bank or banks constituting the district's depository.

## **11. CHURCH EXTENSION**

- 11.1 Objectives:
- a. On January 1, 2004, the Iowa District East transferred the assets of its district Church Extension Fund, subject to the

liabilities, to the Lutheran Church Extension Fund—Missouri Synod. Iowa District East now conducts its church extension fund activity through the Iowa District East program of the Lutheran Church Extension Fund—Missouri Synod in accordance with Lutheran Church Extension Fund—Missouri Synod’s policies and procedures.

- b. The vice president of the Lutheran Church Extension Fund—Missouri Synod for the Iowa District East program shall be a member of the Missions Committee of the board of directors.
- c. The board shall appoint members to serve on the Lutheran Church Extension Fund Committee.

#### 11.2 District Representation:

The affairs of the Lutheran Church Extension Fund—Missouri Synod are governed by its Articles of Incorporation and bylaws which provide for district representation through the election of district members. Iowa District East acting through an appropriate board appoints in accordance with a formula identified in the bylaws of the Lutheran Church Extension Fund—Missouri Synod one or more individuals (excluding Iowa District East vice president for the Iowa District East program of the Lutheran Church Extension Fund—Missouri Synod) within the district to serve as members of the Lutheran Church Extension Fund—Missouri Synod. The members attend an annual meeting, elect the Lutheran Church Extension Fund—Missouri Synod’s board of directors, and vote on amendments to the Lutheran Church Extension Fund—Missouri Synod’s Articles of Incorporation and bylaws.

#### 11.3 Reporting of Church Extension Activity:

A report summarizing church extension activities shall be submitted by the Iowa District East vice president for the Iowa District East program of the Lutheran Church Extension Fund—Missouri Synod to the Iowa District East board of directors at each of their regularly scheduled meetings.

### **12. DISTRICT CONVENTIONS**

- 12.1 The district convention shall be held in the last full week in June if possible every three years in the year preceding the Synod convention.
- 12.2 Convention sites shall be selected and designated at the prior convention or by the board of directors.
- 12.3 The board of directors shall prepare a convention workbook which is to contain the calendar of business, all floor committee appointments, the reports of the board of directors and its committees, all overtures and memorials which have been submitted on or before the cut-off date set by the board of directors.
  - 12.3.1 The convention workbook will be provided electronically to registered delegates (voting and advisory), officers, boards and committees of the district four weeks before the convention. A printed copy will be provided upon request to the designated recipients. [the Synod’s *Handbook*, Bylaw 4.2.1 (g)]

- 12.4 The secretary of the district shall send or cause to be sent a credential card for each voting delegate who is to attend the convention. The card shall entitle the delegate to voting rights when duly filled out, signed by two officers of the congregation, and mailed to the district office at a date determined by the district or presented at the time of the district convention.
- 12.4.1 The delegates of each and every congregation throughout the district shall forward the following information to the district office no later than the date set by the board of directors: name, age, occupation and any previous convention experience. This information shall be used in assigning convention floor committees.
- 12.4.2 Every delegate shall be supplied upon registering at the convention with an official name badge or card, showing whether the delegate is a pastoral delegate, lay delegate, or an advisory delegate.
- 12.5 The district president may call convention floor committees into pre-convention session.
- 12.6 The district president shall appoint a credentials committee to serve for the district convention. This committee shall have charge of all registrations, tabulate the registrations in time for the first business session of the convention, and report to the convention in its first business session.
- 12.7 The district president shall appoint a committee on excuses to serve for the district convention. This committee shall at the close of the convention, immediately before roll call, report on attendance, and on excuses.
- 12.8 A registration fee determined by the board of directors shall be paid by each delegate to the convention. This registration fee shall be sent to the district office in advance of the convention.
- 12.9 The district president shall conduct the sessions of the convention according to accepted parliamentary rules in the most recent edition of Roberts' Rules of Order and Christian principles.
- 12.10 Brief daily minutes shall be printed, distributed, and approved at the district convention.
- 12.10.1 The minutes of the last two sessions shall be submitted to the board of directors for approval in their first meeting after the convention.
- 12.10.2 The proceedings of the district convention including the official resolutions shall be published. Any other reports or essays may be published at the discretion of the convention, the presidium, or the board of directors. The secretary shall make the convention proceedings available as follows: one hard copy for each congregation and electronically for all other interested parties.
- 12.10.3 A condensed report of the business proceedings of the convention shall be printed in the official district publication.

### **13. SYNOD CONVENTION DELEGATES**

- 13.1 Elections of voting delegates for the Synod conventions shall take place in accordance with established policy and procedure as outlined in the current *Handbook* of the Synod (the Synod's *Handbook*, Bylaws 3.1.2-3.1.2.1).
- 13.2 The cost for sending the delegates of our district to the conventions of the Synod shall be assessed each congregation on a per communicant basis.
- 13.3 The district shall send advisory representative(s) to the Synod convention, said representatives to be selected according to procedures outlined by the current Handbook of Synod (the Synod's *Handbook*, Bylaws 3.1.3 & 3.1.4).

### **14. CIRCUIT FORUM AND CONVOCATION**

- 14.1 Each visitation circuit shall be structured in accord with the current *Handbook* of the Synod (the Synod's *Handbook*, Bylaw 5.1).
- 14.2 The circuit visitor as the principal officer of each circuit together with such other officers as the circuit may select has the responsibility for preparing the agenda for the circuit forum and convocation (the Synod's *Handbook*, Bylaws 5.3.2b & 5.4.2c).
- 14.3 The circuit forum consists of one pastor and one layperson from each member congregation or multi-congregation parish designated by the congregation or parish; and an advisory representative from congregations of a multi-congregation parish not contributing a lay voter. This advisory representative has voice but no vote. The circuit forum shall meet to study Scripture and the Confessions, to develop policies and/or programs, to elect circuit visitors, to discuss and forward triennial mission and ministry emphases, and to review or respond to resolutions or other programs in the Synod (the Synod's *Handbook*, Bylaws 5.3).
- 14.4 The circuit convocation is a larger gathering of members from circuit congregations during a year there is no national or district convention. The convocation's emphasis should be inspiration, education, mission, and theological discourse (the Synod's *Handbook*, Bylaw 5.4).

### **15. POLICIES**

- 15.1 The board of directors shall establish policies for carrying out the district's business and implementing the work of the district's committees. All policies shall carry a trailer designating the date (month, day and year) adopted by the district board of directors and/or the district convention.
- 15.2 The bylaws committee shall evaluate, and revise if necessary, all policies and procedures every three years.

### **16. BYLAWS AMENDMENTS**

- 16.1 These bylaws may ordinarily be changed by a majority vote at a district convention provided they are not contrary to the Constitution and Bylaws of the Synod.

- 16.1.1 Any amendments to these bylaws shall be approved by the Synod's Commission on Constitutional Matters prior to the district convention (the Synod's *Handbook*, Bylaw 3.9.2.2.3). Any additional amendments from the floor of the convention become effective immediately upon, and only upon, approval of the Synod's Commission on Constitutional Matters. Should the Commission on Constitutional Matters not approve the adopted changes, the district Board of Directors may modify the amendments to comply with the Commission on Constitutional Matters requirements upon their two-thirds vote.
- 16.2 Each triennium the bylaws committee shall recommend any necessary revisions to the district bylaws in order to bring them into conformity with any changes made by the Synod in convention that will affect the district.

These bylaws were adopted at the Iowa District East Convention, Cedar Rapids, August 16, 1968 (Proceedings, 21st Convention, Iowa District East, pp. 136-143). They were subsequently amended as contained in this draft on: June 24, 1972 (Proceedings, 23rd Convention, Iowa District East 1972); June 22, 1974 (Proceedings, 24th Convention, Iowa District East 1974); June 27, 1976 (Proceedings, 25th Convention, Iowa District East 1976); June 25, 1978 (Proceedings, 26th Convention, Iowa District East 1978); June 26, 1982 (Proceedings, 28th Convention, Iowa District East 1982); June 29, 1985 (Proceedings, 29th Convention, Iowa District East 1985); June 25, 1988 (Proceedings, 30th Convention, Iowa District East 1988); June 29, 1991 (Proceedings, 31st Convention, Iowa District East 1991); June 26, 1994 (Proceedings, 32nd Convention, Iowa District East 1994); June 28, 1997 (Proceedings, 33rd Convention, Iowa District East 1997); June 24, 2000 (Proceedings, 34th Convention, Iowa District East 2000); June 28, 2003 (Proceedings, 35th Convention, Iowa District East 2003), June 24, 2006 (Proceedings, 36<sup>th</sup> Convention, Iowa District East 2006); June 30, 2012 (Proceedings, 38<sup>th</sup> Convention, Iowa District East 2012); June 27, 2015 (Proceedings, 39<sup>th</sup> Convention, Iowa District East 2015); June 30, 2018 (Proceedings, 40<sup>th</sup> Convention, Iowa District East 2018); and last amended on June 24<sup>th</sup>, 2022 (Proceedings of the 41<sup>st</sup> Convention, Iowa District East 2022).