
FINAL MINUTES
Tuesday, January 26, 2016

PRESENT: Ordained: Brase,* Hoft, Knox,* Mons,* Rothchild,
Rueger,* Saunders*
Lay: Eastburn,* Nuehring,* Schroeder, Swales,*
Venteicher,* Zoske* (*voting members)

1. Call to Order: Chairman Rueger called the meeting to order at 9:05 a.m. Rev. Knox led the board in praying Matins including Psalm 19, hymn 523 and a message from Luke 4:31-44. Chairman Rueger introduced a guest, his Vicar Aaron Spratt.

2. Approval of Agenda: The board deleted the following items from the agenda: New Business 2. Appoint ATTP Schools.

3. Approval of Minutes: Moved and seconded to approve the October 27, 2015 Board Meeting minutes as published. Minutes were approved.

4. Correspondence: The Secretary received a letter from Donna Armbrecht declining consideration for ATTP Schools and an email from Rev. Bert Mueller accepting appointment as Youth Committee Chair.

5. Treasurer's Report: Treasurer Nuehring presented the Treasurer's report. The report included IDE 5-Year Comparison Receipts, IDE 2015/2016 Budget Summary, IDE Income & Expense Detail, IDE Statement of Financial Position, IDE Death Benefit Review for Annuities, IDE Loans Payable, IDE 2015 Congregational Remittances, and IDE 2015 Workshops, all updated for the quarter ending December 31, 2015.

The Treasurer reported: a. District support from Congregations exceeded budget at December 31, 2015 by \$27,598. Receipts for 2015 totaled \$1,227,598. b. Actual cash expenses were lower than budget for 2015 by \$78,422. See Budget Worksheet. c. The district ended the year with a positive cash flow of \$191,720. Significant savings came from: Health Reimbursement Accounts (\$19k), Facility Maintenance (\$15k), Spain New Missions (\$12k), Deaf Ministry Pastoral Assistance (\$7.5k) and IDE Today (\$7k). d. The annual audit of our financial statements will start during the week of February 29, 2016. Much preparation has already begun. e. Investment Committee met on January 20, 2016. Total year return for our investment portfolio was -2.8%. Ryan informed us to expect volatile market conditions to be the norm in 2016. The Treasurer answered the board's questions.

Moved and seconded to table the discussion on the 2015 excess until the next meeting. Motion carried.

Moved and seconded to accept the Treasurer's Report. Report approved. (The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

6. President Saunders' Report: The President reviewed his report. The Vacancy Update included Messiah, Mason City, Clarke Frederick, vacancy pastor; New Hope, Charles City, Chris Gorshe, vacancy pastor; Grace, Waterloo, Tom Wegener, vacancy pastor; St. Paul, Luzerne, David Lingard, vacancy pastor; Immanuel, Davenport, Peter Mueller/David Anderson, vacancy pastors; Risen Christ, Davenport, Associate pastor vacancy; Trinity, Davenport, Associate Pastor of Worship vacancy.

Pending calls are Michael Scudder, Faith, Mount Pleasant to Trinity, Girard, Illinois.

School vacancies are ATTP for Schools; Central Lutheran School, Newhall, Middle Schools language arts; Dubuque Lutheran School, Dubuque, multi-grades 5th/6th.

President Saunders commented on vacancy situations. Risen Christ, Davenport is planning on calling a candidate. (President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

7. ATTP Rev. Dr. Rothchild's Report: ATTP Rothchild reviewed his report. Total gifts given and pledged for *Proclaiming Christ Jesus!* Capital Campaign stands at \$588,209.

ATTP Rothchild commented on the Concordia Plan Services regional presentations planned by the Stewardship and Congregational Services Committee (SCSC). All of the locations and meetings have been confirmed.

Rev. David Warner, LCMS missionary in Spain, has contacted the district with questions how the IDE budget line for Spain missions may be used. He offered the following suggestions: rent worship space, rent office space for Bible study, catechesis, pastoral care, or increase presence or worship opportunity. ATTP Rothchild read a portion of Rev. Warner's letter. The money will go through the Synod for ease of disbursement.

The subsidy for New Hope, Charles City is contingent on the congregation calling a pastor. The board discussed if it would be beneficial for the congregation to start receiving the subsidy so that they could rent their own worship space. Moved and seconded to remove the restriction and start the subsidy for renting their own worship space. Motion carried. (ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

8. LCEF Report: The board reviewed LCEF VP Carole White's report in her absence. (LCEF VP White's report, Exhibit D, is attached to the protocol copy of these Minutes.)

9. Unfinished Business:

A. Classical Conversations Request: Pres. Saunders presented a request from the education group Classical Conversation which meets at the district office on Wednesdays. Enrollment for next year is more than can be covered in one class. They are requesting permission for a second day next year. District office staff agreed that a second day would be workable.

Moved and seconded to approve Classical Conversation's request of a second day for the next school year with the building use agreement reviewed on year to year basis. Motion carried.

B. Replacement for ATTP for Schools: President Saunders offered Mark Grewe, principal, Lutheran Interparish School (LIS), Williamsburg, who is willing to serve contingent on the LIS school board's approval. None of the candidates previously considered were willing to consider the position.

Moved and seconded that President Saunders hire Mark Grewe as ATTP for Schools if the LIS board approves. Motion carried.

C. Policy Manual: Secretary Brase presented the status of the IDE Policy and Procedure Manual (Exhibit E attached to the protocol copy of these minutes). The secretary will update the SCSC policy and forward to the SCSC for their review. The Investment Committee will review the Investment Policy.

By consensus, the board agreed to not include position descriptions for staff positions under the Business Manager and District President, and eliminate policies for defunct committees and sub-committees.

D. Building Use Policy and Wedding Policy: Office Committee Chair Eastburn presented the proposed policies to be offered to congregations and schools in the district. He reviewed the Wedding Policy (Exhibit F attached to the protocol copy of these minutes) and district counsel's comments.

By consensus, the board delayed consideration of the policy to the next meeting.

Chair Eastburn presented drafts of a Building Use Policy for use by IDE congregations and schools (Exhibit G attached to the protocol copy of these minutes) and the IDE Building (Exhibit H attached to the protocol copy of these minutes), which had been reviewed by district's counsel. The main concern is public accommodation and limiting use to members.

By consensus, the board delayed consideration of the policy to the next meeting.

10. New Business:

A. Election of Ordained Camp Board Member: Camp Board liaison Swales offered Rev. Bert Mueller as a replacement for Rev. Paul Beisel on the camp board.

Moved and seconded to appoint Rev. Bert Mueller to the Camp Board. Appointment approved.

B. Professional Church Worker Student Aid Policy: Secretary Brase presented recommendations for the Professional Church Worker Student Aid (PCWSA) Policy in regard to guidelines posted on the IDE Website (Exhibit I attached to the protocol copy of these minutes).

Moved and seconded to approve the revised PCWSA guidelines. Guidelines approved.

C. Financial aid request – Lutherans For Life: Chair Rueger presented an appeal from Lutherans for Life for IDE support for "Equipping More Churches to be Gospel-Motivated Voices for Life through a "Lutheran" Version of Life Teams."

Moved and seconded to refer the material to IDE Life Coordinator Rev. Alex Post for his review and opinion by the April BOD meeting. Motion carried.

D. Possible overtures to Synod Convention: There were no overtures presented for approval. The board discussed several areas of concern in the Synod. The deadline for submitting overtures is February 20th.

11. Next Meeting: The next meeting will be Tuesday, April 19, 2016, 9:00 a.m. at the district office. Rev. Mons will lead devotions.

12. Adjournment: Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 11:51 am.

13. Closing Devotions: Rev. Knox closed with prayers.

14. Lunch Break: The board ate a dine-in lunch.