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## IOWA DISTRICT EAST BOARD OF DIRECTORS

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### FINAL MINUTES

Tuesday, January 28, 2014

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**PRESENT: Ordained:** Mark Brase\*, Peter Hoft, Daird Korth, Daniel Krueger\*, Dean Rothchild, Matthew Rueger\*, and Brian Saunders\*  
**Lay:** Dennis Duwe\*, David Eastburn\*, Cory Nuehring\*, Lowell Schroeder, Ben Venteicher\*, and Paul Zoske\* (\*voting members)

**1. Call to Order:** Chairman Rueger called the meeting to order at 9:00 a.m. Rev. Brase led the Board in Matins, Psalm 84, hymn 395 and the Bible study on Luke 2:22-32.

**2. Approval of Agenda:** The Agenda was approved with no changes.

**3. Approval of Minutes:** Moved and seconded to approve the October 29, 2013 Board Meeting minutes as published. Minutes approved.

**4. Correspondence:** The Secretary received acceptances from the following appointees: Ben Venteicher to the BOD, Seth Illich to the Youth Committee, Jon Baumgartel to the Schools Committee, Josh Nimmer to the Camp Board. Archivist Konrad submitted a question about the Archivist position on the Archives committee. Synod has sent the newly published 2013 Synod Handbook.

Ben Venteicher introduced himself to the Board.

**5. President Saunders' Report:** The President reviewed the Vacancy Update: Calling Congregations – Trinity, Lowden, Outreach Missionary; St. John, Reinbeck, calling candidate; St. Peter, Riceville, Byron Northwick, vacancy pastor; St. John, Victor, Jan Horne, vacancy pastor; St. Paul, McGregor/Trinity, Guttenberg, calling a candidate.

Pastors on call lists: Accepted: Gregory Hyatt to St. John, Melcher/St. Paul, Lacona; Andrew Richard to St. Silas, North Liberty; David Zimmer, St. Paul, McGregor/Trinity, Guttenberg to Christ the King, Spencer.

Pending: Stuart Rethwisch, Waterloo, IL to St. John, Victor; Michael Wagnitz to Trinity, Lowden, as Outreach Missionary; Peter Hoft, Park View, Eldridge to Trinity, Wisconsin Dells. Declined: Gary Sears, Conroy to Zion, Ellendale, ND.

Commissioned vacancies are Our Savior, Bettendorf, Director of Youth Ministry; Bethlehem, Mason City, Preschool Director, hired non-rostered worker; Central, Newhall, Principal, call pending.

Synod President Harrison has appointed President Saunders to a task force on getting calls for returning chaplains and missionaries as resolved by the 2013 Synod Convention. (President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

Office Committee chair David Eastburn gave the Office Committee report. The legal review of a morals clause to be added to the employee handbook and for use in the district was not yet complete. District counsel Brandon Quann is reviewing the language for proper legal protection.

Two incidences of disability occurred in the district. The BOD reviewed both circumstances and a proposed update of Disability Benefits for the IDE Employee Handbook (Exhibit G attached to the protocol copy of these minutes). By consensus, it was referred to the Office Committee for development of a proposal for the BOD and to deal ad hoc with continuing situations including the requirement of a physician's statement of disability for benefits to continue.

**6. ATTP Warnsholz's Report:** In her absence, ATTP Warnsholz's report was reviewed. President Saunders pointed out from her report that there is some confusion concerning the new requirements of independent accreditation for our schools.  
(ATTP Warnsholz's Report, Exhibit E is attached to the protocol copy of these Minutes.)

**7. ATTP Korth's Report:** ATTP Korth reviewed his report. He consulted with St. John's, Waverly and Bethlehem, Mason City. The speaker for the Early Childhood Conference will be Drew Gerdes, teacher at Messiah, Weldon Spring, Mo. It is tentatively set for March 15<sup>th</sup> at Trinity, Cedar Rapids. No continuing education credits will be given.  
(ATTP Korth's Report, Exhibit D is attached to the protocol copy of these Minutes.)

**8. ATTP Rev. Dr. Rothchild's Report:** ATTP Rothchild reviewed his report. With the medical disability retirement of Rev. Mark Anderson, the Mission Committee has covered the Word of God deaf ministries with Rev. Tim Eckert and Rev. Ryan McDermott, St. Peter, Elma. The Stewardship and Congregational Services Committee are planning a " Church Leader Conference for April 26<sup>th</sup>. The Proclaiming Christ Jesus! Capital Campaign has total gifts of over \$380,000.  
(ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

**9. Unfinished Business:**

**A. Policy Manual updates:** The secretary presented the following policies (Exhibit H attached to the protocol copy of these minutes) for review and adoption. Moved and seconded to adopt the updated District Auto Policy. Policy adopted. Moved and seconded to adopt the updated Honorarium Policy. Policy adopted. Moved and seconded to adopt the updated IDE Publication—"IDE Today" Policy. Policy adopted. Moved and seconded to adopt the updated Youth Committee Policy. Policy adopted.

The BOD received a revised copy of the Mission Committee Policy (Exhibit I attached to the protocol copy of these minutes) for review and action at the next meeting.

**10. Treasurer's Report:** The Treasurer presented his report which included IDE 5-Year Comparison Receipts, IDE 2014 Budget Worksheet, IDE Income & Expense Detail, IDE Statement of Financial Position, IDE Death Benefit Review for Annuities, IDE Loans Payable, IDE 2013 Congregational Remittances, and IDE 2013 Workshops.

The Treasurer reported: a. District support from Congregations ended the year just slightly under budget at \$1,185,815. 2013 contributions received after our cut-off would have met our budget of \$1,200,000. b. Actual expenses were lower than budget for 2013 by \$87,042. Gifts for New Mission Starts totaled \$222,990 during 2013. c. A finalized 2014 summary budget is enclosed reflecting changes made at the October 2013 BOD meeting. d. The 2013 audit preparation has started and auditors will be on site in mid-February 2014. e. We contracted to have the roof replaced after the last meeting. The shingles were delivered and then the weather turned cold/snowy. We are not sure when it will be completed. f. Investment Committee met on January 22, 2014. Our investments averaged an 11.25% return during 2013. g. We purchased a new 2014 Toyota Camry SE for the DP on January 2, 2014 for \$22,800. Dean's old car sold for \$1200. Moved and seconded to approve The Treasurer's Report. Report approved.

(The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

Chair Rueger announced that 1<sup>st</sup> Vice-President Herbert Mueller Jr. and 2<sup>nd</sup> Vice-President John Wohlrabe will attend the July BOD meeting to answer questions.

**11. Unfinished Business: (cont.)**

**B. Legal Review of District Endowments:** The Treasurer reported that the review would be finished for the next BOD meeting.

**C. Prison ministry:** Rev. Steve Rasmussen is not getting into the Fort Madison prison at this time. The BOD assigned Pres. Saunders to check out the status of prison ministry and request a report from Rev. Rasmussen for the next BOD meeting.

**12. New Business:**

**A. St. Paul Endowment Request:** St. Paul Chapel, Iowa City requested \$7,926 from their endowment fund for building repairs. Moved and seconded to approve the use of \$7,926 from the St. Paul Chapel Endowment Fund for St. Paul Chapel building repairs. Motion passed.

**B. 2013 Year End Camp Report:** Dan Sanchez, program director, presented the 2013 Year-end Camp report (Exhibit J attached to the protocol copy of these minutes). He reviewed staffing changes in the last few years. Luke Fisher has accepted a position at Three Trails Camp, Kansas City. Daniel now serves as Camp Director, a combined position of Executive Director and Program Director. A committee of the Camp board is beginning the process of hiring a Site Manager.

Summer camp program numbers have seen a drop in Sr. High youth and non-LCMS local campers. The younger aged group is trending up.

In reviewing Camp finances, the ending cash balance is down (Exhibit K attached to the protocol copy of these minutes). This is the result of a decline in Thrivent Choice dollars and the loss of a summer camp contract.

The Camp Director answered questions concerning finances, numbers and their capital campaign.

**13. Adjournment:** Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 12:10 p.m.

**14. Lunch Break:** The board ate a dine-in meal. Rev. Brase offered the meal prayer.

**15. Next Meeting:** Tuesday, April 22, 2014, 9:00 a.m. at the District Office. Rev. Krueger will lead devotions.