
IOWA DISTRICT EAST BOARD OF DIRECTORS

FINAL MINUTES

Tuesday, October 29, 2013

PRESENT: Ordained: Mark Brase*, Daniel Krueger*, Dean Rothchild, Matthew Rueger*, Brian Saunders*, and Michael Scudder*

Lay: Sherry Brendes, Dennis Duwe*, David Eastburn*, Leon Miles*, Corey Nuehring*, Lowell Schroeder, and Carole White (*voting members)

1. Call to Order: Chairman Rueger called the meeting to order at 9:00 a.m. Rev. Scudder led the Board in Responsive Prayer 1, hymn 677 and the Bible study on Revelation 7:2-17.

2. Approval of Agenda: The Agenda was approved with the following additions and/or changes: New Business - Camp Budget, Commissioned Worker Appointment to Camp Board, and Approve St. Silas constitution.

3. Approval of Minutes: Moved and seconded to approve the July 30, 2013 board meeting minutes as published. Minutes approved.

4. Correspondence: The secretary received the LCEF newsletter. Rudy Schaff accepted the reconciler appointment. Bill Meyer declined the Schools Committee appointment.

5. Treasurer's Report: The Treasurer presented his Report which included IDE 5-Year Comparison Receipts, IDE Income & Expense Detail, IDE Statement of Financial Position, IDE Death Benefit Review for Annuities, IDE Loans Payable, IDE 2013 Congregational Remittances, and IDE 2013 Workshops, all for the quarter ending September 30, 2013.

The Treasurer reported: a. Congregational receipts below budget. The 4th quarter is historically strong. b. Total expenses continue to run under budget. c. The computer server has been replaced and programs updated. d. The 3rd quarter investment results have been positive. e. Salaries will be over budget by the 4th quarter due to the reorganization. f. The payment from the City of Marion for the road work has been designated for office building HVAC and roofing work. Any board members knowing contractors who are members of local congregations should give their names to the treasurer or office manager.

Moved and seconded to approve The Treasurer's Report. Report approved. (The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

6. President Saunders' Report: The President reviewed the Vacancy Update: St. John, Melcher and St. Paul, Lacona, Joel Picard and Dean Christ, vacancy pastors; St. Peter, Riceville, Byron Northwick, vacancy pastor; St. John, Victor, Jan Horne, vacancy pastor.

Kent Peck, St. John/St. Paul, Melcher/Lacona accepted a call to Wheat Ridge, Colorado. David Miller, Trinity, Cedar Rapids accepted a call to Ascension, Atlanta, Georgia. Dean Rothchild, IDE, Marion declined a call to Grace, Dodge Center, Minnesota. David Zimmer has a call pending to Christ the King, Spencer, Iowa. Immanuel and St. Paul, Readlyn received candidate Matthew Moss. Greg Hyatt, Wautona, Wisconsin has a call pending to Melcher/Lacona.

Church worker calls accepted were Larry Yochum, DCE, Our Savior, Bettendorf to Arnold, Missouri and Jodene Baker, Preschool Director, Bethlehem, Mason City to Sioux Falls, South Dakota.

(President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

7. ATTP Korth's Report: In his absence, ATTP Korth's report was reviewed. (ATTP Korth's Report, Exhibit E is attached to the protocol copy of these Minutes.)

8. ATTP Warnsholz's Report: In her absence, ATTP Warnholz's report was reviewed. (ATTP Warnsholz's Report, Exhibit D is attached to the protocol copy of these Minutes.)

9. ATTP Rev. Dr. Rothchild's Report: ATTP Rothchild reviewed his report. The capital campaign is currently over \$320,000 received and pledged. God continues to bless the process of congregation visits.

St. Silas is waiting for the build-out work on the store front that they have leased. Outreach will intensify when a permanent worship space is complete. Once their constitution is approved, they will request a release from St. Paul Chapel, the mother congregation.

The Youth Committee has lost two members. The committee submitted commissioned worker Seth Illich for appointment. Moved and seconded to appoint Seth Illich to the Youth Committee. Seth Illich stands appointed. (ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

10. Unfinished Business:

A. Office Committee Moral Turpitude Clause: Office Committee chair David Eastburn presented a proposed Moral Turpitude Clause for the board's review. With board's approval the office committee will submit the draft for the district's attorney to review, finalize the language for final approval. Moved and seconded that the Office Committee seek legal review of the moral turpitude clause, finalize legal language, and report back to the BOD. Motion carried. (Moral Turpitude Clause, Exhibit G, is attached to the protocol copy of these minutes.)

B. School Committee appointment: Chair Rueger read a report from School Committee liaison Paul Zoske. The committee submitted Jon Baumgartel for appointment as principal. Moved and seconded to appoint Jon Baumgartel. Jon Baumgartel stands appointed.

The Schools Committee would like permission to use the IDE website for making resources available and to promote IDE schools. Moved and seconded to allow Schools Committee to make use of the IDE website through Jon Kohlmeier under President Saunders guidance. Motion carried.

C. Policy Manual updates: Secretary Brase presented District Auto Policy, Honorarium Policy and the IDE "Today" Policy for the board's review and discussion at the next meeting. (The policies, exhibit H, are attached to the protocol copy of these minutes.)

D. Setting District Housing Allowance: Moved and seconded for it to be resolved that Iowa District East authorizes and establishes the 2014 housing allowance for all called employees equal to 50% of each called employee's gross salary. Motion passed.

E. Report on legal review of district endowments: By consensus, the legal review was tabled until the next meeting.

11. New Business:

A. 2014 Budget Approval: The Treasurer distributed a proposed 2014 district budget. He pointed out revenue and expense variations. The board discussed office staff salary schedule, Health Reimbursement Accounts (HRA), and mission subsidies.

Moved and seconded to adjust line 74500-490 Teacher Conferences/Workshops from \$3000 to \$500. Motion carried.

Moved and seconded to approve the treasurer's recommendation to replace the district president's vehicle with a new vehicle and replace ATTP Rothchild's vehicle with the district president's former vehicle. Motion carried.

The budget discussion resumed after the UHIC chaplain presentation and lunch.

12. UIHC Chaplain Michael Musick: Chaplain Musick presented the board with copies of letters received commending his work at University of Iowa Hospital and Clinics (UIHC). He outlined his work at the hospital and related several examples of the need for a confessional Lutheran chaplain. He requested funding for three four-hour days per week instead of two. (Letter packet handed out, exhibit J, is attached to the protocol copy of these minutes.)

13. Lunch Break: The Board recessed at 12:00 p.m. for a dine-in meal. Rev. Scudder offered the meal prayer. The meeting resumed at 12:45 p.m.

14. New Business (continued)

A. Budget discussion (continued): By consensus, the board agreed to continue for the remainder of 2013 and for 2014 the UIHC chaplaincy for three four-hour days per week, funds for which are available in the 2013 budget and are included in the 2014 budget.

Moved & seconded to adjust line 71260-210 East Side Mission subsidy from \$25,000 to \$24,000 and 71241-101 College Hill subsidy from \$40,000 to \$ 37,000. Motion carried.

Moved & seconded to adjust line 71275-101 Direct Missionary Support from \$2,000 to \$3,000. Motion carried.

Moved & seconded to approve the adjusted 2014 budget (Exhibit I). Motion carried.

Office manager Brendes presented a Chaplaincy contract for 2014. Moved and seconded to approve the contract with Rev. Musick. Motion carried.

B. HRA Contribution for 2014: The HRA contribution of reimbursing 100% employee's deductibles was part of the budget discussion and was approved in the 2014 budget.

C. Health Care Compliance Concerns? Concordia Plan Services deals with compliance issues.

D. LCEF Earnings distribution: \$28,446 are available to IDE from the LCEF earnings. Moved and seconded to apply \$28,446 towards Camp Io-Dis-E-Ca subsidy. Motion Carried.

E. Replacement of Leon Miles on BOD: Leon Miles has taken a position outside the district. Pres Saunders recommended Andy Armbricht and Ben Venteicher for the commissioned position on the board of directors. Ben Venteicher was elected.

F. St. Paul, Iowa City Chapel Masonry Proposal: The proposal for masonry work on St. Paul Chapel, Iowa City was included in the Mission Committee report in ATTP Rothchild's report. IDE's portion of \$7,300 was approved in the 2014 budget.

G Camp IoDisECa report by Leon Miles – Leon Miles, camp board liaison, gave a report on camp board business including 2014 camp budget, staffing issues, and a loss for 2013. He submitted names for appointment to camp board: Seth Illich, Josh Nimmer, and Brittany Newton. Josh Nimmer was elected. Michael Scudder was appointed to replace Leon Miles as liaison on camp board. Ben Venteicher was appointed to replace Michael Scudder on the Youth Committee.

H. Approve Congregation's Constitution. Moved & seconded to approve the new constitution of St. Silas Lutheran Church, North Liberty. Motion carried.

Moved and seconded to approve the revised constitutions of Word of God Lutheran Church of the Deaf, Cedar Rapids and King of Kings Lutheran Church, Cedar Rapids. Motion carried.

The doxology was sung to praise God for St. Silas Lutheran Church joining IDE as an independent congregation.

G. Set BOD meeting dates for 2014: By consensus, the board set the following meeting dates in 2014: January 28, April 22, July 29, October 28.

15. Rosanne Mashek, who will retire at the end of the year, was recognized for her many years of service and thanked by the BOD with a gift.

16. Jon Kohlmeier the new Technology/Communications Director was introduced to the board.

17. NEXT MEETING: Tuesday, January 28, 2014, 9:00 a.m. at the District Office. Rev. Brase will lead devotions.

18. Adjournment: Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 1:58 p.m.

19. Closing Devotions: Rev. Scudder closed with a prayer.