

**FINAL MINUTES**  
**Tuesday, July 21, 2015**

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**PRESENT: Ordained:** Mark Brase,\* Peter Hoft, Michael Knox,\*  
Dean Rothchild, Matthew Rueger,\* Brian Saunders\*  
**Lay:** Sherry Brendes, David Eastburn,\* Corey Nuerhing,\* Jeffrey Pool,  
Lowell Schroeder, Jim Swales,\* Ben Venteicher,\* Paul Zoske\*  
(\*voting members)

**1. Call to Order:** Chairman Rueger called the meeting to order at 9:00 a.m. Rev. Mark Brase led the board in Matins, hymn 754 and the Bible study on John 6:45-56.

Special guests Rev. Joseph Omolo and his wife Ruth were introduced. He is the Bishop of the Lake Diocese of the Evangelical Lutheran Church of Kenya (ELCK) and rector of the ELCK seminary.

**2. Approval of Agenda:** The Agenda was approved with the following additions to New Business: Synod Convention Advisory delegates

**3. Approval of Minutes:** The spelling of Kathryn Church's name was changed. Moved and seconded to approve the April 21, 2015 Board Meeting minutes as corrected. Minutes were approved.

**4. Election of chairman & vice-chairman for BOD:** Nominations for chairman were Second Vice-president Rueger. He was elected by unanimous ballot. Nominations for vice-chairman were President Saunders and First Vice-president Pastor Mons. President Saunders was elected vice-chair.

**5. Correspondence:** The Secretary received the LCEF Summer 2015 quarterly publication, emails concerning committee appointments, synod overture and Synod convention advisory delegates. A Thank You letter from Our Savior, Muscatine was also read.

The board and advisors introduced themselves for the new board members.

**6. Treasurer's Report:** Treasurer Nuehring presented the Treasurer's report. The report included IDE 5-Year Comparison Receipts, IDE Income & Expense Detail, IDE Statement of Financial Position, IDE Death Benefit Review for Annuities, IDE Loans Payable, and IDE 2015 Workshops, all updated for quarter ending June 30, 2015.

The Treasurer reported: a. District support from Congregations is trailing prior year by \$8,484. Receipts for YTD totaled \$537,904. b. Actual cash expenses were lower than budget for 2015 by \$55,500. c. The two remaining loans for Cedar Falls and Iowa City were paid off on 5/11/15 as instructed at the last BOD meeting. d. Investment Committee met on July 16, 2015. Quarterly returns were low due to market conditions and timing related to Greece. They have since bounced back. We will be rebalancing the investments to 60% equities.

He reviewed the current investments, endowments, and annuities. Moved and seconded to accept The Treasurer's Report. Report approved. (The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

**7. President Saunders' Report:** The President reviewed the Vacancy Update: Messiah, Mason City, Clarke Frederick, vacancy pastor; Redeemer, Ventura, Scott Kozisek, vacancy pastor; Grace, Waterloo, Randy McHone serving until replaced. Pending calls are Stephen Henderson, Risen Christ, Davenport to Trinity, Crown Point, Indiana; Steven Hufford, St. John, Lombard, Illinois to Grace, Waterloo; Jesse Burns, St. John, Sanborn, Iowa to

Redeemer, Ventura. Jeff Dock, Trinity, Louisiana, Missouri declined the call to Redeemer, Ventura.

Accepted Jordan McKinley, St. Paul, Stanwood and Bennett to Trinity, Vallonia, Indiana;

Teacher vacancies are Dubuque Lutheran, Dubuque, 2<sup>nd</sup> and 3<sup>rd</sup> grade teacher; Trinity, Davenport, Preschool teacher has been filled. Church worker calls accepted were Nicholas Muench, Matteson, Illinois to Community Lutheran, Readlyn; Sandra Muench, Matteson, Illinois to Community Lutheran, Readlyn.

Pres. Saunders commented on the COP and district conventions. (President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

**8. ATTP Rev. Dr. Rothchild's Report:** ATTP Rothchild reviewed his report. Total gifts given and pledged for Proclaiming Christ Jesus! Capital Campaign stands at \$540,758.

Professional Church Worker Student Aid (PCWSA) Committee dispersed scholarship funds to six seminary students (one at St. Louis and five at Ft. Wayne for \$7,000 each, a deaconess student for \$5,413.52, and nine undergrad students for \$3,550 each).

He recommended reappointment of the PCWSA committee. Moved and seconded to reappoint Rev. David Lingard, chair; James Ullman, commissioned; and Keith Hartkemeyer, lay to the PCWSA Committee. Committee stands appointed.

ATTP Rothchild recommended reappointment of the current Mission Committee. Moved and seconded to reappoint Rev. Roy Berquist, chair; Revs. Jeff Pautz and Ron Rafferty; Alice Hoffmeier, lay, Carole White, ex-officio. Mission Committee stands appointed. Richard Stoltenberg was presented as a new candidate for the Missions Committee. Moved and seconded to appoint Richard Stoltenberg to the Mission Committee.

He reviewed the Youth committee. Chair Rev. Hansen is willing to serve one more year, but would like to be replaced. Moved and seconded to appoint Rev. Sean Hansen, chair; Jenna Baumler and Makenzie Frey, youth; Daniel Sanchez and Peggy Billings, lay. Youth Committee stands appointed.

ATTP Rothchild reviewed the changes on the Stewardship and Congregational Services (SCS) Committee. Several more committee members need to be recruited. Moved and seconded to reappoint Rev. Don Krause, chair and Ronda Anderson, lay to the SCS Committee. Committee stands appointed.

His report also included estimates for roof repair at St. Paul Chapel, Iowa City, which were discussed later in the meeting. (ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

**9. ATTP Pool's Report:** ATTP Pool reviewed his report including school visits, staffing, PORTAL updates and the upcoming Administrators Conference in Cedar Falls. He attended the GOSPEL Leaders Conference for Synodical education leaders, where he attended a GROW session.

Paul Zoske, liaison to the Schools Committee presented appointees for the committee. Moved and seconded to appoint Rev. Terry Small, chair; Ellen Daniel and Deje Jensen, commissioned; Mark Grewe, principal; Becky McKinney, preschool director; Gail Gerber and Jon Kohlmeier, lay; Rev. Andrew Gray, home school; Sharon Limback, Early Childhood Consultant. Committee stands appointed.

Corridor Lutheran High School is starting up in the fall. The curriculum will be classical education using Wittenberg Academy materials. Four students and a teacher will meet at King of Glory, Swisher, which should be accessible from Cedar Rapids, Iowa City and LIS, Williamsburg. (ATTP Pool's Report, Exhibit D is attached to the protocol copy of these Minutes.)

**10. Unfinished Business:**

**A. Approve Convention Minutes:** Secretary Brase presented the Convention Minutes with minor changes. Moved and seconded to approve the Convention Minutes as corrected. Minutes were approved. (The final convention minutes will be included in the 2015 Convention Proceedings.)

**B. Professional Church Worker Student Aid Committee Policy:** Secretary Brase presented the policy as recommended by the Professional Church Worker Student Aid Committee (PCW Student Aid Committee). Moved and seconded to adopt the amended PCW Student Aid Committee Policy. Policy was adopted. (PCW Student Aid Committee Policy, Exhibit F, is attached to the protocol copy of these Minutes.)

**C. Convention Proceedings:** The Secretary presented the proposed contents of the 2015 Convention Proceedings. The convention essay will be made available on the IDE website and not be included in the Convention Proceedings. By consensus, the Convention Proceeding's plan was approved. (2015 Convention Proceedings plan, Exhibit G, is attached to the protocol copy of these Minutes.)

**D. Estimates for St. Paul Chapel roof:** ATTP Rothchild presented a picture of the work to be done and bids on the roof and dormer of St. Paul's Chapel, Iowa City, which were included in his report. Moved and seconded to approve funding not to exceed \$22,600 for the St. Paul Chapel dormer and roof repairs. Motion carried.

## **11. New Business:**

**A. Call for Nominations for Concordia Theological Seminary Board of Regents (BOR)(1-lay) and Concordia University, St. Paul BOR (1 – ordained and 1 – commissioned):** The board nominated Greg Gerjerts for the Concordia Theological Seminary, Fort Wayne Board of Regents. After review the due date for the Concordia University-St. Paul nominations had passed.

**B. Congregational Constitution Approval:** Approval for a congregational constitution was tabled. The board requested more information concerning the changes.

**C. BOD Committee assignments:** The board reviewed the committee listings. Moved and seconded to not appoint an Archives Committee as the archivist does not make use of them. Motion carried.

Moved and seconded to reappoint Corey Nuehring, treasurer, Judy Westergren, Lay, Rev. Dean Rothchild and Carole White, advisory as the LCEF Vice-president to the LCEF Committee. Committee stands appointed.

Moved and seconded to reappoint Rev. Paul Nus, chair, Bill Sitas and Jim Swales, lay to the Salary Study Committee. Committee stands appointed.

Moved and seconded to reappoint Rev. John Block, chair, Revs. Jon Crawford, Anthony Dodgers and Andy Wright; Tony Birnbaum, Donna Armbrrecht, Karen Godecke and Marilyn Paetz, lay to the Worship Committee. Committee stands appointed.

Moved and seconded to appoint Corey Nuehring, treasurer, chair, Paul Zoske and John Schaub, lay to the Audit Committee. Committee stands appointed.

Moved and seconded to reappoint Rev. Mark Brase, chair, Rev. Peter Hoft and Greg Gerjerts, lay to the District Bylaws Committee.

Moved and seconded to reappoint Corey Nuehring, treasurer, chair, Gary Landhauser and Lowell Schroeder, lay to the Investment and Endowment Committee. Committee stands appointed.

Moved and seconded to appoint David Eastburn, chair, Corey Nuehring, treasurer, Jim Swales, lay and Rev. Brian Saunders, advisory to the Office Committee. Committee stands appointed.

**D. BOD liaison assignments to committees:** By consensus, the board approved the following liaisons to committees: Missions – Rev. Michael Knox; SCS – Rev. Peter Hoft; Schools – Rev. Max Mons; Youth – Ben Venteicher; Worship – Rev. Brian Saunders.

**E. Appointment of Assistant Secretary:** By consensus Rev. Peter Hoft was appointed to continue as Assistant Secretary.

**F. Appointing of Assistant Treasurer:** By consensus Lowell Schroeder was appointed to continue as Assistant Treasurer.

**G. Approval of legal counsel:** Office Committee chair David Eastburn recommended Brendan Quann continue as IDE legal counsel. Moved and seconded to designate Brendan Quann as IDE legal counsel. Motion carried.

**H. Review and assign 2015 adopted convention resolutions:** The board reviewed the resolutions adopted at the 2015 IDE Convention. Resolution #1.01: *To Make Geographical Adjustment to Circuits*; Resolution #1.02: *To Protect IDE representation in LCMS Elections and* Resolution #2.03: *To Publicize and Promote the Triennial Circuit Convocations* were assigned to the District President's office.

Resolution #1.03: *To Insure That Pastors and Other Workers Have Adequate Compensation and Sufficient Benefits* was assigned to the Stewardship and Congregational Services Committee (SCSC).

Resolution 1-04A: *To Reexamine and Increase Direct IDE Financial Support of Synod* was assigned as follows: Resolve one to the SCSC, resolve two to the Mission Committee and resolve three to the board of directors. Resolution #2.01: *To Establish Promote and Support the Iowa District East Missions Sunday* was assigned to the Missions Committee.

Resolution #2.02: *To Appoint a Task Force to Review and Evaluate the Synod's Dispute Resolution Process* has been forwarded to the LCMS President's Office for consideration at the 2016 Synod Convention.

**I. 2016 Concordia Health Plan options:** Business and Office Manager Sherry Brendes presented the current IDE health plan for its employees. Iowa East uses the Concordia Plan Services (CPS) High Deductible Health Plan (HDHP) with the Health Reimbursement Account (HRA). The Office Committee recommended continuing the current health coverage. Moved and seconded to continue the CPS HDHP and HRA. Motion carried.

IDE presently pays the 403b match that was discontinued by CPS. The Office Committee recommended continuing the match. Moved and seconded to continue the 403b match for the employees making use of it. Motion carried.

**J. Office Building Use Policy:** Office Committee chair Eastburn recommended that the board develop a template for dealing with building usage by groups that disagree with LCMS doctrine. By consensus, the office committee will pursue such a building use statement or policy for use by congregations and schools.

**12. Lunch Break:** The board meeting broke at 12:12 pm for a dine-in lunch. Rev. Brase offered the meal prayer. The meeting resumed at 12:45pm.

**13. New Business (cont.):**

**J. Office Building Use Policy (cont.):** Office Committee chair Eastburn presented the proposed Office Building Use Policy to guide the staff in making decisions about approved groups using the district office. Moved and seconded to adopt the Office Building Use Policy as recommended. Policy was adopted.

**K. Marriage Policy recommendation from Synod:** Having been discussed earlier and with no further comments the meeting moved on.

**L. Advisory delegate:** The board reviewed the advisory delegates selected at the IDE Convention. Moved and seconded to only send one advisory delegate – commissioned to the 2016 Synod Convention. Motion carried.

**14. NEXT MEETING:** Tuesday, October 27, 2015, 9:00 a.m. at the District Office. Rev. Knox will lead devotions.

**15 Adjournment:** Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 1:10 a.m.

**16. Closing Devotions:** Rev. Brase closed with prayers from Matins.