

IOWA DISTRICT EAST BOARD OF DIRECTORS

FINAL MINUTES

Tuesday, October 30, 2012

PRESENT: Ordained: Mark Brase*, Daird Korth, Daniel Krueger*, Dean Rothchild, Matthew Rueger*, Brian Saunders*, Michael Scudder*; **Lay:** Dennis Duwe*, David Eastburn*, Leon Miles*, Corey Nuehring*, Lowell Schroeder, Carole White, Paul Zoske* (*voting members)

1. Call to Order: Chairman Rueger called the meeting to order at 9:00 a.m. Rev. Krueger led the Board in Responsive Prayer 2 and the Bible study on *Gospel Promises That Empower Stewardship*.

2. Approval of Agenda: The Agenda was approved with the following additions and/or changes: 3. Appoint Assistant Secretary; Prior to lunch Camp IoDisECa Report by Rev. Knox, camp board chair.

3. Appoint Assistant Secretary: Due to Rev. Josh Reimche taking a call out of IDE the Board needed to appoint a new Assistant Secretary. President Saunders recommended Rev. Peter Hoft, Parkview, Eldridge. Rev. Hoft was appointed and introduced to the Board.

4. Approval of Minutes: Moved and seconded to approve the July 24, 2012 Board Meeting Minutes as corrected. Minutes approved.

5. Correspondence: The Secretary read a resolution submitted by the Eldora Circuit "To Restore Sound Worship Practice and Instruction to Concordia Seminary, St. Louis" (Exhibit H attached to the protocol copy of these Minutes). Rev. Rueger provided background for the matter. The resolution called the Board to "look into these matters and take whatever action it deems most appropriate." Moved and seconded that the Board request Pres. Saunders to inquire about worship practices at Concordia Seminary, St. Louis and begin a dialogue. Motion carried.

6. Treasurer's Report: The Treasurer presented his Report which included IDE 5-Year Comparison Receipts, IDE Income & Expense Detail, IDE Statement of Financial Position, IDE Death Benefit Review for Annuities, IDE Loans Payable, and IDE 2012 Congregational Remittances.

District support from congregations down from last year at 65% of budget compared to 70% in prior year. We received \$397k in the 4th quarter 2011. If we receive same amount in 2012, we will finish the year \$25k below budgeted amount of \$1,220,000. Actual expenses were lower than budget through September by \$35k. Total revenue is trailing budget by \$123K thru September. Need to approve housing allowance for 2013.

Moved and seconded to be resolved that Iowa District East authorize and establish the housing allowance for each rostered employee for the year of 2013 at 50% of salary. Motion carried.

Camp is currently planning to refinance their note with LCEF to lower interest rate. Investment Committee met on October 25, 2012. No significant changes have been made. The Treasurer's Report was received by consensus. (The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

7. President Saunders' Report: The President reviewed the Vacancy Update: Trinity, Cedar Rapids, David Miller, Assistant, call pending to Philip Bloch, Seymour, Indiana; Immanuel, Grand Mound, Steve Anderson, vacancy pastor, calling from field; Redeemer, Marshalltown, Fred Berry, vacancy pastor, call meeting in two weeks; Zion, Wilton, Chris Hinkle, vacancy pastor, call pending to Peter Gregory, St. Paul, Fort Wayne, Indiana.

IDE Today and a new theological journal for the Church were discussed. The Theological Journal for the Church would be electronically published at no cost to the district three times a year – fall, winter and spring. The journal is meant for study by congregations and lay people on a theme associated to Luther's estates of the world – Church, home and state. Written by IDE pastors, the journal will contain articles around 1500 words in five pages, footnoted, based on God's Word and the Lutheran Confessions, and be available on the IDE website and sent electronically to IDE pastors. President Saunders will serve as executive editor and Rev. Michael Holmen as managing editor. By consensus, the Board encouraged Pres. Saunders to proceed with the journal and to develop a statement of purpose for the publication. (President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

8. ATTP Korth's Report: ATTP Korth reviewed his report. He consulted with the new director at Fun in the Sun Daycare & Preschool at Fredericksburg, Immanuel Preschool, Waterloo on NLSA accreditation, and the Schools Committee on the 2013 budget. Planning the 2013 district Early Childhood Conference in Vinton has begun. Discussion followed on the budget impact of the conference and would be addressed in the budget discussion later in the meeting. (ATTP Korth's Report, Exhibit D is attached to the protocol copy of these Minutes.)

9. ATTP Warnsholz's Report: In her absence, ATTP Warnsholz's report was reviewed. A question concerning gift baskets containing a bottle of wine given by the district at the teacher's conference was raised. Moved and seconded to table the discussion of conference alcohol costs. Motion carried. (ATTP Warnsholz's Report, Exhibit E is attached to the protocol copy of these Minutes.)

10. ATTP Rev. Dr. Rothchild's Report: ATTP Rothchild reviewed his report. "Proclaiming Christ Jesus" Capital Campaign has gifts of \$68,178.21 in hand and \$40,350 pledged for a total of \$108,428.21. Rev. Richard and ATTP Rothchild are looking at properties to rent for worship space. Word of God Lutheran Church, a deaf mission of IDE had some of their electronics stolen. Insurance should cover most of the loss. The Mission Committee met to provide recommendations of subsidies which are included in the proposed budget.

ATTP Rothchild raised a question about the 2015 District Convention. June 25-26, 2015 would be the normal dates. The convention timetable may change pending Synod convention action. The Board discussed the need for a two day convention. No official action was taken. Options for site and days were to be explored. (ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

11. Unfinished Business:

A. Committee Liaison Appointments: Liaisons to district committees were appointed as follows: Stewardship and Congregational Services - Dan Krueger; Mission - Dennis Duwe; Office - Brian Saunders; Schools - Paul Zoske; Worship - Brian Saunders; Youth - Michael Scudder; Camp IoDisECa - Leon Miles.

12. Camp IoDisECa: Rev. Michael Knox presented his final Camp board report. Camp IoDisECa is on firm footing having improved theologically and financially. The Camp board has approved 6% raises for Luke and Daniel with the goal to meet district teacher's salary guidelines in three years. The five year plan includes repayment of the \$30,000 district debt and campground improvements. Registrations are up 11%. Recommendations for Camp board vacancies were presented for the Board's consideration later in the meeting. The Board thanked Rev. Knox for his dedicated service.

13. Lunch Break: The Board recessed at 12:10 p.m. for a dine-in meal. Rev. Krueger offered the meal prayer. The meeting resumed at 12:45 p.m.

14. Unfinished Business:

B. Committee Vacancy Selection: The Board made the following appointments to IDE committees with vacancies based on committee and staff recommendations (Exhibit G attached to the protocol copy of these Minutes).

Mission Committee: Chair Rev. Victor Young, Rev. Parker Knoll, Rev. Jeff Pautz, Rev. Roy Berquist, Alice Hoffmeier, Carole White, LCEF VP. Moved and seconded to appoint the Mission Committee. Committee appointed.

Stewardship & Congregational Services Committee: Chair Rev. Merle Warnsholz, Rev. Michael Holmen, Ronda Anderson, Rev. Michael Kolesar, Rev. Don Krause. Moved and seconded to remove Rev. Kolesar. Motion carried. Moved and seconded to appoint the Stewardship & Congregational Services Committee as amended. Committee appointed.

Professional Church Work Student Aid Committee: Chair Rev. David Lingard, James Ullman, Rev. Michael Musick, ex-officio. Moved and seconded to appoint Professional Church Work Student Aid Committee. Committee appointed.

Worship Committee: Rev. John Block, Marie Kohrt, Rev. David Zimmer, Rev. Carl Cloeter. Moved and seconded to add Donna Armbrecht. Motion carried. Moved and seconded to appoint the Worship Committee as amended. Committee appointed.

Youth Committee: Chair Rev. Sean Hansen, Jeni Miller, Kaja Mueller, Randi Petrik, Hailey Hanson, Audrey Skoog. Moved and seconded to appoint the Youth Committee. Committee appointed.

Schools Committee: Chair Rev. Terry Small, Chad Holtzman, Becky McKinney, Elyse Wilde, Deb Pegump. Moved and seconded to appoint the Schools Committee. Committee appointed.

District Bylaws Committee: Chair Rev. Mark Brase, Rev. Peter Hoft, Greg Gerjerts. Moved and seconded to appoint the District Bylaws Committee. Committee appointed.

Office Committee: Chair David Eastburn, Corey Nuehring, Dennis Duwe. Moved and seconded to appoint the Office Committee. Committee appointed.

Camp IoDisECa Board: The Camp Board submitted the following names for appointment: Rev. Stephen Preus, Rev. Andrew Gray, Sue Margheim, Brittany Newton and Chris Swales. Moved and seconded to appoint the submitted names to the Camp IoDisECa Board. Committee appointed .

The following committees had no vacancies: Archives, Audit, Investment, LCEF, and Salary Study. Moved and seconded to reappoint these committees. Committees appointed.

C. Set Dates for 2013 Meetings: By consensus, the board set quarterly meetings for 2013 on January 29, April 23, July 30 and October 29.

D. Policy & Procedure: The board reviewed Policy & Procedure Manual sections on the Business Manager and Board of Directors (Exhibit I attached to the protocol copy of these Minutes). Moved and seconded to approve changes to the Business Manager section. Motion carried. Moved and Seconded to approve changes to the Board of Directors section. Motion carried. The Schools Committee section of the Policy & Procedure Manual were distributed for the Boards review and approval at the next meeting.

15. New Business:

A. Advisory Staff Delegate to Synod Convention: IDE may send a district staff member and a Board member to the Synod Convention as advisory delegates. Moved and seconded to send ATTP Rothchild to the 2013 Synod Convention as a district staff advisory delegate. Motion carried.

B. 2013 District Budget approval: The Treasurer presented the proposed 2013 budget (Exhibit J attached to the protocol copy of these Minutes).

Moved and seconded that prison ministry be included under the mission committee's purview. Motion carried. The Board liaison will inform the mission committee.

Moved and seconded to provide an exception for the Early Childhood Conference cost overrun. Motion carried.

The Board adjusted the presented budget as follows:

74310- 571 Administrative Travel Expense \$0 to \$200

75110-561 President's mobile phone raised from \$600 to \$900

71420-201 Chaplaincy Salary raised \$424 (\$1/hour)

74310-561 Telephone reduced to achieve \$0 cash balance

Moved and seconded to pass adjusted budget. 2013 budget approved.

C. Discussion Regarding 2013 Office Staff:

Moved and seconded to move into executive session to discuss office staffing. Motion carried.

Moved and seconded to move from executive session.

16. NEXT MEETING: Tuesday, January 29, 2013, 9:00 a.m. at the District Office. Rev. Dr. Rothchild will lead devotions.

17. Adjournment: Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 3:22 p.m.

18. Closing Devotions: Rev. Krueger closed with Responsive prayer 1.