
IOWA DISTRICT EAST BOARD OF DIRECTORS

FINAL MINUTES

Tuesday, November 29, 2011

PRESENT: Ordained: Mark Brase*, Daniel Krueger*, Joshua Reimche, Dean Rothchild, Matthew Rueger*, Brian Saunders*, Michael Scudder*

Lay: Dennis Duwe*, Carl Egger*, Andrea Hussong*, Corey Nuehring*, Lowell Schroeder, Lois Warnsholz, Carole White, Paul Zoske*

1. Call to Order: Chairman Egger called the meeting to order at 9:00 a.m.

2. Devotion: Rev. Saunders led the Board in Matins, singing Hymn 344 and a Bible Study on Mark 1:1-8 and John 1:19-28.

3. Approval of Agenda: The Agenda was approved with the following additions and/or changes: Ratify BOD e-mail decision concerning District health insurance added to Office Committee Report; Carole White announced that IDE had received grateful recognition for outstanding leadership and service for LCMS districts with \$35 million and under in investments from the LCEF.

4. Approval of Minutes: Moved and seconded to approve the September 27, 2011 Board Meeting Minutes as published. Minutes approved.

5. Correspondence: The Secretary read correspondence from Rev. Konrad, District Archivist, concerning congregation's constitution, bylaws and articles of incorporation and from Pam Weeke, Synod Secretary Hartwig's assistant, concerning CCM review of District bylaws.

6. Treasurer's Report: The Treasurer presented his Report (Exhibit A) which included IDE 5-Year Comparison Receipts, IDE Income and Expense Detail, IDE Statement of Financial Position, and IDE 2011 Congregational Remittances through October 31, 2011.

Actual District support from Congregations are over \$43,000 ahead of last year. This is the highest YTD total thru October since 2007. Expenses are tracking below budget by \$46,000. The only negative item is gain on sale of investments (\$51K loss actual versus \$92K gain for budget). However, this item is a non-cash item and does not affect our 'actual spending' budget. In anticipation of using some investment proceeds to pay down debt, the Investment Committee recommended converting \$415k of investments to cash on 11/11/11 (Dow Jones was back up over 12,000 vs. today at 11,500). (The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

7. President Saunders' Report: The President reviewed the Vacancy Update: Bethany, Cedar Rapids, Randy Nord, Vacancy Pastor; St. John, Keystone, Richard Osslund, Vacancy Pastor, preparing to call; Trinity, Cedar Rapids, David Miller, Assistant Pastor; Concordia, Cedar Rapids, Dean Rothchild Vacancy Pastor; Immanuel, Charlotte, Steven Anderson Vacancy Pastor.

There are currently three non-calling vacancies: St. John, Osage, Byron Northwick, Vacancy Pastor; Peace, Shell Rock, Michael Knox, Vacancy Pastor; Good Shepherd, West Union, John Block, Vacancy Pastor. President Saunders continues to work with these congregations.

Rev. Terry Ellis, Immanuel, Charlotte was called to glory October 20, 2011. Calls accepted and installed include Richard Meyer, Immanuel, Williamsburg to Hope, Sigourney (joint parish); Terry Small, Solon to St. John, Homestead/Good Shepherd, Wellman; David Steege, Waterloo to Concordia, Waterloo/St. Paul, Evansdale. Rev. Brad Brown, Grace, Dewitt declined a call to St. John, S Euclid, OH, but is now being called to Ogden, IA.

Schools: Dubuque LS developing a plan to fill its Principal position. Community Lutheran, Readlyn also needs a principal.

The President answered questions about the vacancies. (President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

8. ATTP Korth's Report: In ATTP Korth's absence, his report was read by Secretary Brase. (ATTP Korth's Report, Exhibit E is attached to the protocol copy of these Minutes.)

9. ATTP Warnsholz's Report: ATTP Warnsholz reviewed her report. A highlight of the last month was presenting certificates to twenty-two IDE educators for service milestones at the Iowa Lutheran Teachers' Conference. Iowa Department of Education executive director Jason Glass has attended meetings of non-public school groups and seems to understand the limits our schools have in funding state requirements. Three IDE schools were awarded \$50,000 for the U.S. Cellular Calling All Communities program. Visits were made to Clemons LS, Clemons; Immanuel, Waterloo; Valley Lutheran Middle and High School, Cedar Falls; and Community, Readlyn. She also commented on the student aid and tax benefits for our schools through the Student Tuition Organization (STO). (ATTP Warnsholz's Report, Exhibit D is attached to the protocol copy of these Minutes.)

10. ATTP Rev. Dr. Rothchild's Report: ATTP Rothchild reviewed his report. The Student Aid Committee distributed aid to 3 seminary and 12 university church worker students. The Mission Committee reviewed the North Liberty new mission start. They reached the consensus that having adequate money in hand would provide a better start for the mission church.

ATTP Rothchild reported that the Charles City group has chosen the name New Hope Lutheran Church, purchased the Lutheran Service Book and received communion vessels from a congregation in northwest Iowa. The congregation's constitution and bylaws are being submitted and Catechesis is proceeding. (ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

11. Office Committee's Report: Rev. Rueger reviewed the health insurance changes approved by e-mail. Moved and seconded to ratify the following motions made, seconded and passed by e-mail (Exhibit I and J): Moved, seconded and passed by e-mail "to reconsider the vote we took to not change the district health coverage."

Moved, seconded and passed by email that "we select Concordia Health Plan option HDHP (High Deductible Health Plan) with the HRA (employer funded personal spending account) for 2012. IDE would cover the entire premium of option HDHP and promise to pay a maximum of \$2,500 individual/\$5,000 family to each employee's HRA account for 2012. In addition, employees of IDE will be allowed to contribute pre-tax into a FSA plan for dental and vision expenses."

Motions ratified.

12. Unfinished business

A. The IDE ad hoc Financial Review Committee: Rev. Krueger reviewed the committee's work and its members: Chair Rev. Krueger, Rev. Daniel Johnson, Rev. Victor Young, Corey Nuehring, Richard Boyer and Rich Balvanz.

The committee recommends that the Board pay off two non-property based loans, the District Operations Loan (\$326,954.45) and an Annuity Loan (\$85,880.46) from the Wells Fargo Advisors Investment funds.

Moved and seconded that the Annuity Loan and District Operations Loan be paid off from the Wells Fargo Advisors investment funds. Motion carries.

Committee will be meeting again on January 12th.

B. Review North Liberty and other Mission opportunities status and financials: Discussed the calling of a candidate to plant a church and the timing of a call. The Mission Committee is waiting for approval of funds before it proceeds.

C. Question of calling – St. Paul Chapel & North Liberty: A congregation needs to hold the call of its own pastor to extend a call for North Liberty. St. Paul Chapel does not currently hold a call for Rev. Mons. The BOD discussed issues and process to change the situation. The BOD reached a consensus that St. Paul Chapel should hold the call for Pastor Mons. Pres. Saunders agreed to meet with them.

13. New Business:

A. Appoint Staffing Review Committee for 2012 Convention: The Office Committee should be involved on the committee due to their knowledge of budget, etc. The Staffing

Review Committee is to begin its work ninety days before the District Convention. Moved and seconded that the Salary Review Committee be comprised of three office committee members and three non-office committee members. Motion carried.

B. Appoint Salary Study Committee for 2012 Convention?: The BOD had previously appointed the Salary Study Committee of Chr. Rev. Kent Peck, Bill Sitas, Lester Happel. According to Bylaw VIII, this committee serves under the District President.

14. Camp IoDisECa Update – Rev. Knox, Camp Board chair, and Jim Swales Camp Board treasurer, presented a report on Camp IoDisECa (Exhibit H attached to the protocol copy of these minutes). Rev. Knox highlighted the staffing and housing changes at Camp. They continue to review the position of Executive Director and possibilities to fill the position. Treasurer Swales reviewed the 2011 and 2012 budget figures. The financial projection to 12/31/2011 shows camp in the black. The outlook for Camp has improved. Some challenges remain. The Camp Board requested that it have the authority to spend the distribution of its Endowment Fund. The Camp also recommended the appointment of Larry Acord to serve on the Camp board. Rev. Knox and Treasurer Swales answered questions from the BOD.

Following the Camp report the BOD continued their meeting. Moved and seconded to authorize distribution of spendable Endowment Funds for 2011. Motion carried.

Moved and seconded to appoint Larry Acord to serve on the Camp Board. Appointment approved.

15. Unfinished business (cont.):

D. Convention update, if any: Pres. Saunders reported that the quote for electronic voting devices had changed from \$4500 to \$2100 plus housing and meals provided for the crew. The BOD took no action.

16. Lunch Break: The Board recessed at 12:17 p.m. for a dine-in meal. Rev. Saunders offered the meal prayer. The meeting resumed at 1:03 p.m.

17. Unfinished Business (cont.):

E. Finalize 2012 Budget: The Treasurer presented a Proposed 2012 Budget (Exhibit F) with loan payments removed for loans approved to be paid off. The Proposed 2012 Budget showed a cash loss of \$16,601.32. The Board discussed possible solutions. The Board reviewed and approved housing allowance for President Saunders at 50% consistent with the standing resolution.

Moved and seconded to raise Current Fund Income (congregational support) by \$20,000. Motion carried.

Moved and seconded to pass amended budget (exhibit F). Passed.

F: How to finish review of Minutes and Proceedings for ongoing procedures? The Bylaws committee will continue to work on the policy and procedures manual.

17. NEXT MEETING: Tuesday, January 31, 2012 9:00 a.m. at the District Office.

Devotional leader: Rev. Michael Scudder

18. Adjournment: Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 1:44 p.m.

19: Closing prayer: Rev. Saunders led the Board in Early Evening Daily Prayer.