

IOWA DISTRICT EAST BOARD OF DIRECTORS

MINUTES

Tuesday, September 21, 2010

PRESENT: Ordained: Mark Brase*, Daird Korth, Dan Krueger*, Josh Reimche, Dean Rothchild, Matt Rueger*, Brian Saunders*, Michael Scudder*; Lay: Dennis Duwe*, Carl Egger*, Andrea Koenig*, Corey Nuehring*, Lowell Schroeder, Carole White, Paul Zoske* (*Designates a voting member of the Board).

1. **Call to Order:** Chairman Egger called the meeting to order at 9:00 a.m.
2. **Devotion:** Dr. Rueger led the Board in Responsive Prayer 2. President Saunders led a study on Luke 16:1-15.
3. **Approval of Agenda:** The Agenda was approved with the following addition: New Business: C. Pulpit supply rates discussion.
4. **Approval of Minutes:** The 6/22/2010 Board Meeting Minutes were approved as published.
5. **Correspondence:** No District correspondence was received.

6. **Treasurer's Report:** a. Actual receipt dollars are the lowest thru August for the last five years (page 8). Revenues are trailing our budget by \$106k (page 3). Of this shortfall, \$92k was from Congregational support. Pages 17-19 summarize the year-to-date support received from congregations.

b. Year-to-date expenses are tracking right at budgeted amounts. Note that \$14,345 of the \$114,345 contributed to Synod was related to the favorable audit adjustments from last year. Actual expenses for YTD 2010 are \$1,053,495 (1,067,840-14,345) versus Budget YTD of \$1,051,917 (page 3).

c. Market values of our investments continue to bounce around. Loss on investments was \$23,444 and \$14,332 for the month of August and year-to-date, respectively (page 3).

d. We sold \$60,000 of investments during August and transferred the proceeds to the checking account to fund the scholarships paid in August. Note that at the end of last year we chose to use our savings to pay down the annuity loan instead of selling investments. That decision delayed the need to sell investments for cash flow purposes. We believe that we will have sufficient cash flow for the remainder of 2010 and will not need to sell any additional investments.

The Treasurer answered questions about his report. He will try to arrange for the investment advisor to attend the next Board meeting. The Board suggested that a Congregational Remittance Report be sent to congregations quarterly. (The complete Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)

7. **President Saunders' Report:** The President reviewed the Vacancy Update: Grace Dewitt, Ronald Rafferty pending; Fairbank preparing to call; Westgate vacant; Greg Fairrow accepted call to Concordia, Portland as Campus Pastor; Lester Dumer accepted call to Messiah, Keokuk/Concordia, Warsaw; Wayne Woolery called to Good Shepherd, Wellman.

Non-Calling Vacancies: Our Savior, Keosauqua calling Steve Rasmussen; Hope, Sigourney calling Richard Meyer; Peace, Shell Rock working on a call; Good Shepherd, West Union has the possibility of being served with an incoming colloquy pastor; Concordia, Christ & Faith, Waterloo are investigating a cooperative venture; St. John, Osage is not yet contacted. The Board commended President Saunders on his work to have all altars served by a called and ordained Servant of the Word.

Dubuque Lutheran, Dubuque has a Principal vacancy. A Call List is being assembled.

In regard to the 2010 Synodical Convention the only resolution which may have a direct impact on IDE in the future is the resolution "To Study Future District Function and Configuration." Later, President Saunders presented a letter from the LCMS BOD soliciting nominations for appointments to the Commission on Handbook.

(President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

7b. Office Committee Report: Committee Chair Rueger gave the Office Committee Report. The District Office is running smoothly. Sherry has prepared an updated Employee Handbook. Job Descriptions for all office staff need to be updated. ATTP Rothchild's salary package was reviewed including the seven year plan to discontinue the Executive Compensation as President Saunders' salary is calculated. Office staff salaries were reviewed and adjusted. Health Care costs for all District employees will increase \$27,420.

Moved and seconded for the Board to move into Executive session to discuss office/District budgetary options (item f). Motion carried.

Executive Session

Moved and seconded for the Board to move back into regular session. Motion carried.

VP Rueger concluded the Office Committee report. Administrative staff will receive a 2% increase for 2011. ATTP salaries should be listed under Administration and not Missions in the budget. Staff Service Recognition policy was discussed. The Board had rescinded the policy at the June meeting. Financial Misconduct (5.3.4 of the LCMS BOD Policy Manual) will be added to the Employee Handbook.

Moved and seconded to accept the Office Committee Report including the committee's recommendation that budget shortfalls should be addressed at the point of administration and not missions or Synod. Report was approved.

VP Rueger then reported on the work a group from St. John, Hubbard did in Lithuania and on the project's progress.

(The Office Committee Report, Exhibit F, is attached to the protocol copy of these Minutes.)

8. ATTP Rev. Dr. Rothchild's Report:

Assistant Rothchild highlighted his activity. A request was made from Rev. Eckert for a letter to our Senators and Representatives asking them to encourage the FCC to allow hearing people to get a ten digit phone number capable for use with a Video Phone. Moved and seconded to assist as requested. Motion approved. President Saunders will send letters.

ATTP Rothchild also offered for discussion 2012 District Convention details. Suggested date and location were June 29-30, 2012 at the Marriott. Moved and seconded to approve the Regular 2012 IDE Convention be held June 29-30, 2012 at the Marriot Convention Center/Hotel, Cedar Rapids, Iowa. Motion carried.

(ATTP Rothchild's Report, Exhibit C, is attached to the protocol copy of these Minutes.)

9. Mission Committee Report: Committee Chair Rev. Vic Young thanked the Board for their service to the District and its support of the District missions and Mission Committee. He reviewed the Mission Committee's work for the Lord's Kingdom and its budget requests. The committee's goal is to support Word and Sacrament Ministry through the work of the Office of the Ministry in using resources with good stewardship for the extension of the Lord's kingdom in Iowa East. New budget items for 2011 include District support of the Palanga project and the North Liberty mission start where St. Paul Chapel and Rev. Mons will serve as the mother church.

Chairman Young reviewed the benefits, concerns and answered questions about the requests and needs at St. Paul Chapel, Iowa City; College Hill, Cedar Falls; Our Redeemer, Independence; Deaf Ministry, Davenport and Cedar Rapids; Hispanic ministry, Williamsburg; Eastside Mission, Davenport; and Camp IoDisECa.

The Mission Committee desires to assist the Board in its mission in IDE to accomplish the Lord's work through Word and Sacrament. Ideas, concerns, guidance and questions were interchanged. The Mission Committee will be reviewing the original subsidies at their next meeting with the goal of providing what is needed to support the work.

The Board thanked Rev. Young for his and the Mission Committee's work.

10. Lunch Break: The Board recessed at Noon for a dine-in meal. Dr. Rueger offered a meal prayer. The meeting resumed at 12:41 p.m.

11. ATTP Korth Report: ATTP Korth reviewed his report Exhibit E. The State sponsored preschool program has had an impact on a number of the IDE preschools. The program's continuance may be dependent on this Fall's election. ATTP Korth visited several preschools. Several churches are considering starting or expanding their Early Childhood Programs.

(ATTP Korth's Report, Exhibit E is attached to the protocol copy of these Minutes.)

12. ATTP Woolery's Report: ATTP Woolery's report was distributed in absentia. (ATTP Woolery's Report, Exhibit D is attached to the protocol copy of these Minutes.)

13 . Unfinished Business:

A. Camp IoDisECa & IDE/Camp Task Force: After being introduced, Rev. Knox, Camp Board Chairman called on Corey Nuehring to present the IDE/Camp Task Force Report, Exhibit H. The options explored by the Task Force for sustaining Camp were presented. The Task Force's conclusion was "Due to the immediate and future financial constraints Camp IoDisECa is experiencing the Task Force recommends eliminating the Executive Director position immediately." (Exhibit H is attached to the protocol copy of these minutes.)

On behalf of the Camp Board Rev. Knox responded to the Task Force Report. The Camp Board rejected the Task Force recommendation. The Camp Board proposed meeting with the employees. Training and redistribution of the work would transfer in house operations to Daniel Sanchez and Luke Fischer. Rev. Small will work on Camp promotion and development work to gain support for the Camp, thus maintaining employment through the end of the year.

The Board thanked Rev. Knox and the Task Force for their work. Camp employment and funding options were discussed. The Board asked for a written report of progress at the November BOD meeting from the Camp Board. The Board took no further action at this time.

B. Updating of "Policy & Procedures Manual": Working copies of the current "IDE Policy and Procedure Manual" were distributed for Board members to review and to prepare for discussion at the next meeting.

C. 2011 Activities & Budget: The Proposed budget for 2011 (exhibit J) was reviewed. Moved and seconded to maintain Synodical Support at \$143,000. Motion approved. Moved and seconded that the Mission Committee assign to IDE Missions the budget block of \$480,000 less salaries. Motion approved.

14. New Business:

A. IDE Employee Handbook: A draft copy of the revised Employee Handbook was distributed for review and discussion at the next meeting. Sherry Brendes, Business Manager, reviewed some of the updates. Ideas and suggested wording are to be directed to the Office Committee Chair Rueger by October 15th.

B. Procedure for potential Special Convention of IDE: The Board discussed the process for calling a Special District Convention. The District President and the Board would have the authority to call a Special District Convention. 2009 delegates would serve as delegates since elected delegates serve three year terms.

C. Pulpit Supply Rates: ATTP Rothchild presented Pulpit Supply recommendations, Exhibit I, for the Board's approval. Moved and seconded to approve the following rates: One Service - \$100; Two Services - \$150; Bible Class - \$50; Plus Round-trip Mileage with the addendum that "A service on a separate day is an individual service." These recommended rates should be added to the Salary Guidelines and published in the Professional Packet. Motion approved.

D. January 2011 Meeting:

By consensus the Board set the January BOD Meeting on January 18th, 2011.

15. NEXT MEETING:

Tuesday, November 23, 2010 9:00 a.m. at the District Office.
Devotional leader: Rev. Michael Scudder

16. Adjournment: Meeting was declared adjourned at 3:47 p.m.

17: Closing prayer was offered by Rev. Dr. Rueger.