

IOWA DISTRICT EAST BOARD OF DIRECTORS

MINUTES

Tuesday, June 21, 2011

PRESENT: Ordained: Mark Brase*, Daird Korth, Daniel Krueger*, Dean Rothchild, Matthew Rueger*, Brian Saunders*, Michael Scudder*

Lay: Carl Egger*, Lowell Schroeder*, Carole White, Paul Zoske* (*voting members)

1. **Call to Order:** Chairman Egger called the meeting to order at 9:00 a.m.
2. **Devotion:** Rev. Dr. Rothchild led the Board in the singing of hymn #563, Responsive Prayer #1 and a Bible Study on Matthew 6:24-34.
3. **Approval of Agenda:** The Agenda was approved with the following additions and/or changes: Removed "Unfinished Business: 3. Status of Procedures Manual;" Added "New Business: 3. CUS Board of Director Lay nomination; 4. Reconcilers; 5. St. Paul Chapel Endowment; 6. District Bylaws."
4. **Approval of Minutes:** The Secretary noted some changes in item numbering/lettering. Moved and seconded to approve the March 15, 2011 Board Meeting minutes as amended. Minutes approved.
5. **Correspondence:** Audrey Skoog, youth; Jeni Miller, Randi Petrik and Kaja Mueller, commissioned accepted appointment to the Youth Committee by e-mail. Two letters from LCMS Secretary Hartwig were received and reviewed concerning District Bylaw changes and 2013 Synod Convention matters. A letter of resignation from ATTP Wayne Woolery was read. College Hill Lutheran Church and Brammer Student Center sent a letter returning \$10,000 of their 2011 subsidy. The Board Chairman received an e-mail from Rev. Mons of St. Paul Chapel concerning St. Paul's Endowment Fund.
6. **Treasurer's Report:** Sherry Brendes presented the Treasurer's Report. Congregational support is slightly behind. Expenditures are within budget. There is a need for repairs to a leaking window and replace the roof of the District Office building.
Moved and seconded that the Office Committee check into roof replacement and window repair and be authorized to spend up to \$20,000. Motion carried.
The Audit Report requested that each endowment be in separate accounts. Monies will be transferred by the end of the month. Camp cash-flow is in the black. Capital campaign funds are restricted funds set aside in the Camp's savings account. The 2010 Audit report and management letter were distributed. (The Treasurer's Report, Exhibit A, is attached to the protocol copy of these Minutes.)
7. **President Saunders' Report:** The President reviewed the Vacancy Update: Calling congregations are St. John, Homestead/Good Shepherd, Wellman, Terry Small, vacancy pastor, and St. John, Keystone, Rev. Osslund, vacancy pastor. Hope, Sigourney, is in the process of calling Rev. Richard Meyer. A congregation not yet calling is Bethany, Cedar Rapids, Randy Nord, Vacancy Pastor. Rev. Polzin resigned his call to take a position with a non-profit organization. St. Paul, Evansdale/Grace, Jesup is vacant with Rev. Ronald Roland retiring and moving to Michigan. Work is underway to possibly reorganize this dual parish into two dual parishes with Concordia, Waterloo and St. John, Fairbank.
Non-calling vacancies: Peace, Shell Rock may have opportunity for growth enabling it to call a candidate. Good Shepherd, West Union is served by Rev. John Block. St. John, Osage is served by vacancy pastor Rev. Byron Northwick.
Candidate ordinations and/or installations are scheduled as follows: Sean D. Hansen, St. Paul, Mt. Vernon, June 26; John C. Preus, Clinton, Trinity, July 17; Samuel G. Beltz, St. John, Oskaloosa, July 24; Christopher J. Neuendorf, Holy Cross, Davenport, August 28; and Roy W. Berquist, St. John, Fairbank, September 4.
Lutheran Interparish School, Williamsburg is calling Mr. Grewe as principal/7th grade teacher. Jennifer Miller, Cedar Rapids has been appointed deaconess to serve at St. Paul Chapel, Iowa City. (President Saunders' Report, Exhibit B, is attached to the protocol copy of these Minutes.)

8. ATTP Korth's Report: ATTP Korth reported on the Early Childhood Conference held Saturday, April 30 at Zion, Hiawatha. The presenter was Dr. Starks from Concordia, St. Paul. Concordia University then issues continuing education credits which meet State of Iowa requirements.

Early Childhood Teacher of the Year has been selected but not yet awarded. This will be the last year of the award. ATTP Korth consulted with preschools at St. John, Waverly; Trinity, Cedar Rapids; and Our Redeemer, Iowa City. (ATTP Korth's Report, Exhibit E is attached to the protocol copy of these Minutes.)

9. ATTP Woolery's Report: The Chair pointed out ATTP Woolery's Final Report in his absence. (ATTP Woolery's Report, Exhibit F is attached to the protocol copy of these Minutes.)

10. ATTP Rev. Dr. Rothchild's Report: ATTP Rothchild reviewed his report. The Mission Committee passed a motion recommending that the District proceed with the mission in North Liberty (Exhibit H). The call for a candidate with church planting emphasis will come through the mother congregation, St. Paul Chapel. The committee asked that the District take into account the mission in its upcoming budget process.

Thirty people attended the Website Workshop sponsored by the Board for Congregational Services (BCS). One congregation started a website within a week. The BCS recommended the closing of the IDE Videotape Library. Usage figures and need for room in the office building will be explored for discussion at the next BOD meeting. (ATTP Rothchild's Report, Exhibit C is attached to the protocol copy of these Minutes.)

11. Chairman's Minute: The Chairman briefly shared some District financial information and historical trends in congregational support, Synod giving, expenses, etc. (Exhibit I).

12. Unfinished Business:

A. Financial Accounting Report for Palanga, Lithuania Project: President Saunders reported on the inspection and review of the Palanga, Lithuania project. No mismanagement of funds was found. The report (Exhibit D) said an on-site supervisor would be beneficial for the completion of the project. In discussions with LCMS World Relief and Human Care, President Saunders pointed out that IDE had far exceeded its initial commitment. Any future cooperative projects would require better planning and a defined goal. A proposal is in the works for IDE to contribute \$50,000 and LCMS World Relief and Human Care (WRHC) to provide \$200,000 to complete the project in six months.

The Board expressed the need for those who have contributed to the project to be informed of the progress and the goal. By consensus the Board asked the Presidium to develop a report for BOD approval at the September BOD meeting.

13. LCEF – Richard Robertson, LCEF President and Carole White: Richard Robertson, LCEF President presented a LCEF Business Update (Exhibit M) to the Board. Accompanying Mr. Robertson were Tom Helfrich, LCEF CFO and Max Biesenthal from the Ministry Services Group of LCEF. Following the presentation they answered a number of questions.

14. Lunch Break: The Board recessed at 12:20 p.m. for a dine-in meal. Rev. Dr. Rothchild offered the meal prayer. The meeting resumed at 12:57 p.m.

15. Camp IoDisECa update: Rev. Michael Knox, chair of the Camp Board, gave an update on Camp finances, Rev. Small's situation and the Capital Campaign. The real savings from the staff reduction will be seen in June. Financial reports to the end of May show income up, camper registration up and expenses being managed well. The Camp Board is in the process of rewriting job descriptions for the staffing changes. Rev. Knox answered a number of questions on fund raising, campers, pool updating, staffing, user groups and the LCEF line of credit. Rev. Knox proposed a Task Force to explore the possibility of relocating the District Office to Camp IoDisECa. No action was taken on the proposal.

Unfinished Business (cont.):

B. Feedback from IDE BOD re. Ron Schultz CFO: The board had no additional thoughts or comments on Mr. Schultz's visit.

C. Camp Board Appointment: Moved and seconded to appoint Carl Gloe to the Camp IoDisECa Board of Directors. Appointment approved.

D. Mission Committee Appointment: The Mission Committee has an adequate number of members at this time. No appointment will be forthcoming.

E. "IDE *ad hoc* Financial Review Committee": The Chair reported that the committee has been appointed as follows: Rev. Daniel Krueger, chair, Rev. Daniel Johnson, Rev. Victor Young, Corey Nuehring, Richard Boyer, Rich Balvanz. The committee has received its assignment (Exhibit H) and will be meeting soon.

16. New Business:

A. Part-time Assistants to the President: Moved and seconded to re-appoint Rev. Korth as the Part-time ATTP-Free-standing Preschools. Motion carried. Moved and seconded to increase Rev. Korth's honorarium by 2%. Motion Carried.

Moved and seconded to raise the honorarium for the ATTP-Schools by 2%. Motion carried.

Moved and seconded to nominate Lois Warnsholz, Davenport for ATTP-Schools. Moved and seconded to nominate Rev. Terry Small, Solon for ATTP-Schools. Board balloting elected Lois Warnsholz to the position of ATTP-Schools.

B. Appoint Legal Counsel: Moved and seconded to retain current counsel, Brendan T. Quann. Motion carried.

C. Concordia University System (CUS) Board of Directors: Nominations for a layperson to serve on the CUS Board of Directors are being solicited. Moved and seconded to nominate Stephanie Eggers, Galva, Iowa. Nomination approved.

D. Reconcilers: Due to the number of untrained Synod Reconcilers, LCMS Secretary has extended the terms of all reconcilers to 2016 and scheduled a training session for all untrained reconcilers.

E. St. Paul Chapel Endowment: St. Paul Chapel requested an accounting of their endowment and monthly statements of the investment to aid in fund raising. Moved and seconded that an accounting of the St. Paul Endowment and monthly statements be made available to St. Paul Chapel. Motion carried.

F. North Liberty Mission: The Board reviewed the Mission Committee's recommendation. By consensus, the Board agreed to thank the Committee for their work in this area, to make known the Board's support and to request the committee bring budget needs to the September BOD meeting.

G. District Bylaws: The Secretary distributed a working copy of the District Bylaws for review. BOD members are to review the bylaws for updating.

H. Other business: The Board discussed congregation incorporation and non-profit status concerns. Moved and seconded that the District Office encourage all congregations to check on congregational incorporation and non-profit status.

17. NEXT MEETING: Tuesday, September 27, 2011 9:00 a.m. at the District Office.

Devotional leader: Dr. Matthew Rueger

18. Adjournment: Moved and seconded to adjourn. Motion carried. Meeting was declared adjourned at 2:41 p.m.

19: Closing prayer was offered by Rev. Dr. Rothchild.